



Bournemouth University Preparatory English Programme (BUPEP)

APPLICATION FORM 2012

Please complete **all** sections of the form in **BLOCK CAPITALS**.

Section 1 - Personal Details

First Name(s) _____ Family Name _____

Date of Birth

D	D	M	M	Y	Y	Y	Y
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 Nationality _____

Male / Female _____ Reference Number as on your degree offer letter

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Name of BU Degree Programme _____

Passport Number

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Address _____

Country _____ Postcode/Zip _____

Telephone Number _____ Mobile: _____

E-mail address: _____ Fax Number: _____

Section 2 - The BUPEP programme you wish to apply for

(Detailed information on BUPEP can be found at: www.bournemouth.ac.uk/bupep)

Please tick the box for the stage of the BUPEP programme that you are applying for:

BUPEP Autumn Degree Admission – for IELTS 6.0 degree entry		Cost of programme	
Stage 1	3 January – 7 September 2012	£6,000	<input type="checkbox"/>
Stage 2	2 April – 7 September 2012	£4,125	<input type="checkbox"/>
Stage 3	2 July – 7 September 2012	£2,250	<input type="checkbox"/>

Or

BUPEP Media School Admission – for IELTS 6.5 degree entry		Cost of programme	
Stage 1	2 April – 7 September 2012	£4,125	<input type="checkbox"/>
Stage 2	2 July – 7 September 2012	£2,250	<input type="checkbox"/>

Or

BUPEP Media School Admission – for IELTS 7.0 degree entry		Cost of programme	
Stage 1	2 April – 7 September 2012	£4,125	<input type="checkbox"/>
Stage 2	2 July – 7 September 2012	£2,250	<input type="checkbox"/>

Or

BUPEP Spring Degree Admission – for IELTS 6.0 degree entry		Cost of programme	
Stage 1	2 July – 14 December 2012	£4,125	<input type="checkbox"/>
Stage 2	24 September - 14 December 2012	£2,250	<input type="checkbox"/>

Details of how to pay your BUPEP tuition fees will be sent to you along with your offer letter.

Section 3 - Your accommodation during BUPEP

Please tick the box for the stage of the BUPEP programme that you wish to book accommodation for.

BUPEP Autumn Degree Admission – for IELTS 6.0 degree entry		
Stage 1	Host family accommodation	<input type="checkbox"/>
Stage 2	Host family accommodation	<input type="checkbox"/>
Stage 3	Bournemouth University accommodation	<input type="checkbox"/>

BUPEP Media School Admission – for IELTS 6.5 degree entry		
Stage 1	Host family accommodation	<input type="checkbox"/>
Stage 2	Bournemouth University accommodation	<input type="checkbox"/>

BUPEP Media School Admission – for IELTS 7.0 degree entry		
Stage 1	Host family accommodation	<input type="checkbox"/>
Stage 2	Bournemouth University accommodation	<input type="checkbox"/>

BUPEP Spring Degree Admission – for IELTS 6.0 degree entry		
Stage 1	Host family accommodation	<input type="checkbox"/>
Stage 2	Host family accommodation	<input type="checkbox"/>

If you are arranging your own private accommodation during BUPEP, please tick here:	<input type="checkbox"/>
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Please note:

- The accommodation fee is not included in the BUPEP tuition fee
- We aim to accommodate all students but late applications cannot be guaranteed a place

Accommodation Details
<ul style="list-style-type: none"> • If you are booking University accommodation for BUPEP you will be sent details of how to pay the accommodation fee once it has been confirmed.
<ul style="list-style-type: none"> • If you are booking accommodation with a host family, you will be sent a Host Family Request Form. All host families are organised for you by our partner colleges.
<ul style="list-style-type: none"> • This accommodation is <u>only</u> for BUPEP. If you need to arrange accommodation for your main degree programme then you must do this online at the weblink below. Please note that you will need to mention that you are studying BUPEP on your application. https://accomapplication.bournemouth.ac.uk/application_form.asp
<ul style="list-style-type: none"> • Please use this space provided to inform us of any other details you are feel are relevant to your accommodation requirements:

Section 4 – Previous pre-sessional study

Have you studied a Pre-sessional English/Pre-master's programme in the UK before?	Y		N	
Have you studied any course in the UK before?	Y		N	

If your answer is yes, please provide details below including dates, place of study and course name.

Section 5 - Personal Declaration

The aim of the admissions process is to select students who have the ability and motivation to benefit from the programmes they intend to follow and who will make a contribution to the life of the University.

The process takes place within the context of the University's Equal Opportunities policy which expresses the University's commitment to a comprehensive policy of equal opportunities for students in which individuals are selected and treated on the basis of their relevant merits and abilities and are given equal opportunities within the University. The aim of the policy is to ensure that no prospective student or enrolled student should receive less favourable treatment on any grounds which are not relevant to academic ability or attainment. It is, however, important that these aims are achieved without prejudice to the safety and well being of other members of the University community.

You are asked to state whether or not you have any relevant criminal convictions. Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

You must enter x in the box if either of the following statements applies to you.

I have a relevant criminal conviction that is not spent

I am serving a prison sentence for a relevant criminal conviction

If you enter x in the box you will not be automatically excluded from the application process. However, we will want to consider your application further and may require further information before making a decision.

I confirm that whether submitting this application form electronically or on paper, the information given in my application form is true, complete and accurate, and that no information requested or other material information has been omitted. I undertake to be bound by all the rules and Bye-laws in force under the Articles of Government of the University. I accept that, if I do not comply with these requirements, the University may cancel my application and any subsequent offer and I shall have no claim against the University in relation thereto. Applications submitted by email are deemed to have accepted the terms of the declaration given above.

Data Protection Act 1984, 1988

I agree to Bournemouth University processing personal data contained in this form, or other data which the institution may obtain from me or other people, whilst I am an applicant. I agree that information received by the institution will be stored in hard copy and in a central computer database, and that it will be used for internal University administrative and management purposes and for those purposes registered with the Data Protection Registrar.

The University may, at any time, ask you, your referee or your employer to provide more information about your application (for example, proof of identity, status, qualifications or employment history). If we do not receive this information by a set date, or the information is not satisfactory, we can cancel your application. For those students who are applying through an official contracted representative of BU, information relating to your application and subsequent enrolment at BU may be shared with the relevant representative.

Name

Applicant's signature..... Date.....

Section 6 - Checklist

Before you send this application form to the International Pathways Administrator, please use this check list for the following items that you need to include in your application:

1. You have fully completed Section 1 the 'Personal Details' section
2. You have fully completed Section 5 the 'Personal Declaration' and signed the form
3. You have indicated any previous pre-sessional study in Section 4
4. You have indicated whether you would like accommodation for the duration of BUPEP
5. You have enclosed a copy of your IELTS certificate, or equivalent (see note below)
6. You have enclosed a copy of your Passport
7. You have checked the minimum entry requirements for BUPEP and have met the conditions

(If you have not completed one or more of the above then it will delay the processing of your application)

Important note regarding English language testing:

Once you have been made a formal BUPEP conditional offer from BU it is very important that you inform the International Pathways Administrator if your language levels change through further testing. If you do not do so, you may find that you will not be permitted to enrol on to the BUPEP programme.

Your completed form and supporting documents should be sent to:

The International Pathways Administrator
Bournemouth University
Marketing & Communications
Melbury House, 3rd Floor
1-3 Oxford Road
Bournemouth
Dorset
BH8 8ES
UK.

Tel: +44 (0) 1202 961618 Fax: +44 (0) 1202 961609
Email: preprogs@bournemouth.ac.uk

Please use the space below to inform us of any additional learning needs or disabilities that you may have, or anything else you feel that we need to know.