

# Exporting to EndNote® from Emerald

## 1. THE SCOPE OF THIS GUIDE

Exporting from online databases into your EndNote Library is a key feature of EndNote, and a quick and efficient way to build your Endnote Library. This guide takes you through exporting from **Emerald**.

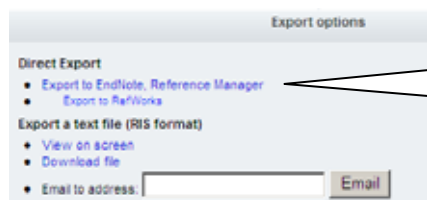
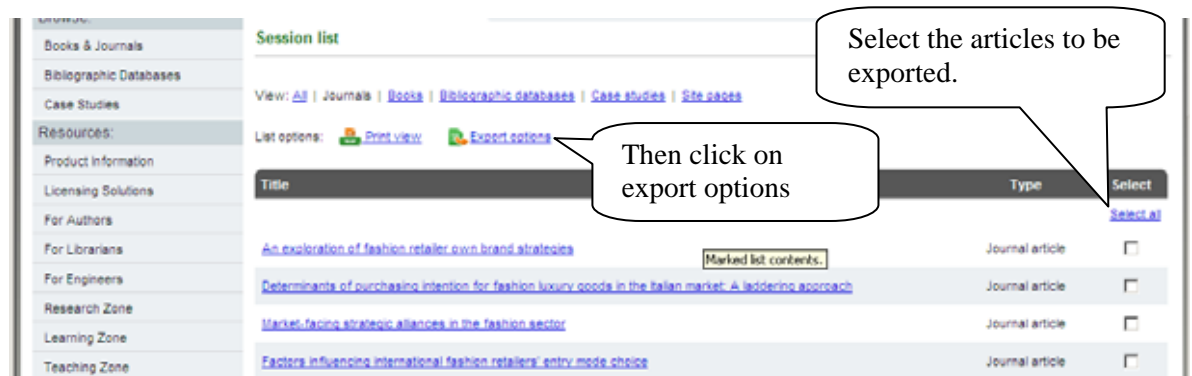
## 2. EXPORTING FROM EMERALD

After you have completed your search on Emerald follow these steps:

Mark the items you want to Export.

If you are not registered with Emerald you will only be able to create a session file of a maximum of 10 items. For larger lists you will need to [Register a profile](#)

Click on the marked lists bar on the left hand side to bring up your list.



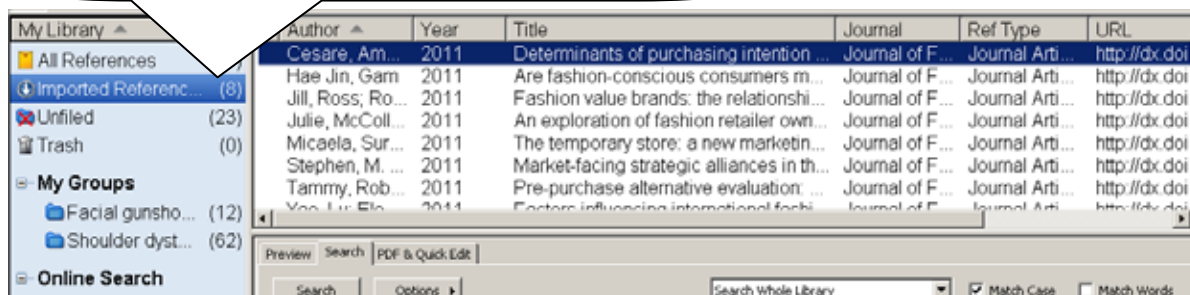
When prompted chose to Save the file  
You will then be asked to Choose Destination



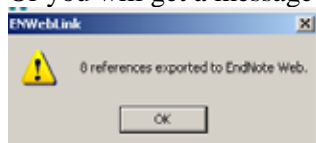
## 3. IMPORTING TO ENDNOTE

Open Endnote or Endnote Web

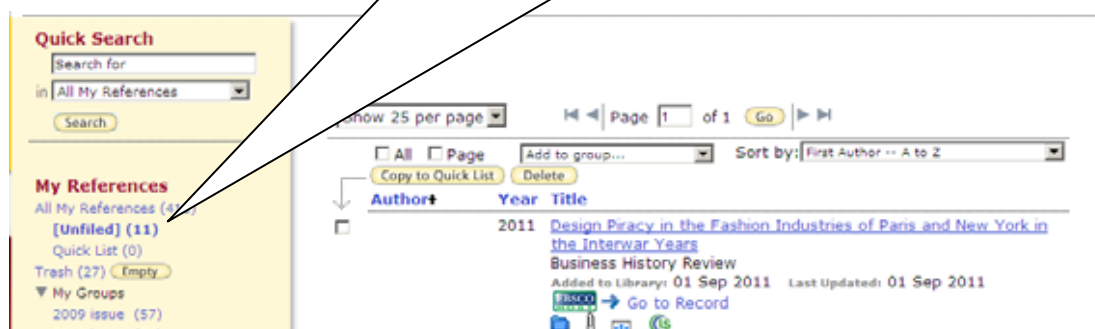
Your references will appear in Endnote in Imported References and Unfiled



Or you will get a message that you references have been exported to EndNote Web



When you open EndNote Web the references will appear in Unfiled



Note: these instructions are for Microsoft Explorer. The procedures for Exporting to EndNote may vary in other browsers.

#### 4. FOR MORE INFORMATION ON ENDNOTE

##### Bournemouth University Help –

For questions and help using *EndNote* please contact your library subject team

For Technical questions relating to the installation of *EndNote* contact IT Services.

##### EndNote Community Forum –

Interact with the community of *EndNote* users on the [Forum](#)

[<http://community.thomsonreuters.com/>] there is also a searchable [archive of questions](#)

[[lists.adeptsience.co.uk/endnote](http://lists.adeptsience.co.uk/endnote)].