

Access to Moving Image and Sound Researcher Guide

Use this guide if you are:

- A researcher doing post graduate research at Bournemouth University.

This guide is intended to answer your questions about obtaining moving image and sound for use in your research.

Bournemouth University Library provides an extensive collection of print and online resources on many subjects in two locations: The Sir Michael Cobham Library at Talbot Campus and the Bournemouth House Library (BH) on the Lansdowne Campus.

Searching for Information

The best place to start your search is through the library tab on [myBU](#). Here you can:

- Use **mySearch**, the library resources search engine, to search across all of our electronic resources and the library catalogue.
- Search resources not yet added to mySearch and find out about any password access required
- Find help on how to search for information by clicking on the Infoskills online tutorial.

Subject Advice services

Subject Librarians are available to offer advice on information resources for assignments, dissertations or research.

If you need further help finding the information you require on this topic, please use one or more of the Library's Subject Advice services:

- Ask for help at the Subject Advice Point.
- If you need more advice, make an appointment to see your Subject Librarian or any other colleague in the support team. Staff at any of the information points will help you to arrange this
- When staff are not available, send your enquiry to ASK, the online enquiry service, which you can find by going to the Library tab on [myBU](#) or the Library website. Your question will be answered from our database and if you require more help we will reply by e-mail with advice and, where possible, specific recommendations as to possible sources.

Introduction

Routes to accessing moving image and sound fall broadly into 5 categories: collections or films and sound recordings held by libraries and archives digitised collections delivered over the web; broadcast (television and radio) recorded off-air; 'free' material available via the web and commercially available material.

National Organisations and Groups

Responsibility for preserving and providing access to moving image and sound in the United Kingdom is distributed among a number of national organisations. The *bfi*, *British Library Sound Archive* and *National Film and Television Archive* have substantial collections. Organisations such as the *British Universities Film and Video Council* and *Film Archive Forum* provide services, support and information. The *Creative Archive Licence Group* is a new initiative to open up access to broadcast material to a wider audience delivered over the web. There is currently no national library or collection that has a specific responsibility for Radio, however, the *Radio Studies Network* represents scholars and researchers in this area. *The National Museum of Photography, Film and Television* also provides access to collections in television and television advertising. In addition to the services and resources they provide, these organisations are able to offer expert advice to researchers on locating and accessing moving image and sound.

bfi – British Film Institute	www.bfi.org.uk
British Library Sound Archive	www.bl.uk/collections/sound-archive/nsa.html
British Universities Film and Video Council [BUFVC]	www.bufvc.ac.uk
Creative Archive Licence Group	http://creativearchive.bbc.co.uk/
Film Archive Forum	www.bufvc.ac.uk/faf/aboutus.htm
National Film and Television Archive [NFTA]	www.bfi.org.uk/nftva/
National Museum of Photography, Film and Television	www.nmpft.org.uk
Radio Studies Network [RSN]	www.radiostudiesnet.work.org.uk/

Archives, Collections and Libraries

These resources vary widely in size and scope, from national collections to small regional and local collections and specialist collections addressing particular themes and topics. National collections have well developed and publicly accessible catalogues. Other archives may have developed varying levels of access. The best information on these is the *Researchers Guide Online [RGO]* and for regional film archives the *Moving History* website.

bfi – British Film Institute	www.bfi.org.uk
British Library Sound Archive	www.bl.uk/collections/sound-archive/nsa.html
Moving History	www.movinghistory.ac.uk
Researchers Guide Online [RGO]	http://joseph.bufvc.ac.uk/RGO/

Digital Collections

Digital collections listed here are openly available on the web, some require Athens User Names and Passwords. These collections focus on news, newsreels and documentary footage.

British Pathe Film Archive	via myBU Library tab
British Universities Newsreels Database	via myBU Library tab
Creative Archive – Resources	http://creativearchive.bbc.co.uk/archives/for_download
Film and Sound Online	via myBU Library tab
NewsFilm Online	http://newsfilm.bufvc.ac.uk/

Broadcast Material

British universities record broadcast material off-air under licence. Requests for recording off-air can be directed to your Subject Librarian. More information is available on the Library website. The Library is also piloting with the Centre for Excellence for Media Practice [CEMP] a digital recording system for off-air recording of material broadcast free to air, the **Box of Broadcasts [BOB]**. Information can be found on the CEMP website. Wider university access is planned. Requests for information about BOB can also be directed to Matt Holland [mholland@bournemouth.ac.uk].

To find out what has or what will be broadcast in the coming two weeks, consult the **Television and Radio Index for Learning and Teaching [TRILT]**.

Post broadcast it remains difficult to obtain copies of television and radio programmes. Through our membership of the British Universities Film and Video Council [BUFVC] we can request a limited number of items from their Off-Air Recordings Service for items missed in the current year. In addition we have access to the **BUFVC's Off-Air Recording Collection** from April 1998 – April 2006. Requests can be made from individual researchers for recordings from the collection via the Library. More information is available on the Library website.

Broadcasting organisations such as the **BBC**, **ITV** and **Channel 4** provide access to material from their websites. In most cases this material is streamed and cannot be downloaded.

BBC	www.bbc.co.uk
Box of Broadcasts	http://www.cemp.ac.uk/bob
BUFVC Off-Air Recording Collection via	via myBU Library tab
ITV	www.itv.com/
Channel 4	www.channel4.co.uk
TRILT	via myBU Library tab

Moving Images on the Web

The internet provides access to an eclectic mix of moving image and sound. Search engines such as *Google* offer search options by format and file type. The **Moving Image Gateway** created by the BUFVC provides a quality checked catalogue of moving image.

Moving Image Gateway [MIG]	www.bufvc.ac.uk
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Commercially Available Material

Access to film material is provided in two ways. The Library will buy commercially produced films that are requested by staff and students and are judged to have a direct relevance to teaching and research. These are listed on the **Library Catalogue**. There is no system similar to Inter-Library Loan for moving image and sound and purchasing is the only practicable route to obtaining 'current' material.

A second route to obtaining feature films and other commercial material is to record them off-air. The **Television and Radio Index for Learning and Teaching [TRILT]** provides advanced warning of films that are to be broadcast and films that have been broadcast that might be available from the **BUFVC Off Air Recording Collection** (see section above).

Library Catalogue	via myBU Library tab
Television and radio Index for Learning and Teaching [TRILT]	via myBU Library tab

Contact Details

Bournemouth House Library

19 Christchurch Road, Bournemouth BH1 3LH UK
Library renewals, information and subject advice:
Tel: +44 (0) 1202 965959.

The Sir Michael Cobham Library

Talbot Campus, Fern Barrow, Poole, BH12 5BB, UK
Library renewals, information and subject advice:
Tel: +44 (0) 1202 965959.

Also at The Sir Michael Cobham Library:

Additional Learning Needs Service:	Tel: +44 (0) 1202 965663
Learning Support Reception Desk:	Tel: +44 (0) 1202 965663
Language Centre Advice:	Tel: +44 (0) 1202 965300
IT Service Desk:	Tel: +44 (0) 1202 965515

AS Information Line (24hr)

Tel: +44 (0) 1202 965959
Press 0 for enquiries
Press 5 for library renewals

Using Collections and Archives

In using Collections and Archives the following general advice is useful:

- **Costs** - There may be a cost attached to viewing or copying material. It is a good idea to check how much this will be before committing yourself to using a film or recording and build that into your research budget.
- **Training** - While larger organisations have well developed systems and technology to enable viewing, smaller archives and collections may not. You might for example be expected to use or be familiar with old formats e.g. 16 mm film. Training in using older formats may be necessary.
- **Copyright** - In general using moving image and sound for private research and study will not raise issues of copyright. However, where material is to be viewed by others, for example if material is to be shown to participants in a survey or experiment to gauge responses, permission will have to be sought. If you are in any doubt you are advised to check with the Library Copyright Advisor, Rachel Geeson [rgeeson@bournemouth.ac.uk].
- **Referencing** - The Bournemouth University Harvard Referencing System has a well developed section on referring to moving image or sound in writing up your research. EndNote, the Personal Bibliographic Software supported by the Library also has formats for all types of moving image and sound. However, if you have any questions in this area please do contact Matt Holland [mholland@bournemouth.ac.uk].

Matt Holland
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