

Library and Learning Support provides an extensive collection of online and print resources. Our print collections are held at The Sir Michael Cobham Library at Talbot Campus (TC) and the Bournemouth House Library (BH) on the Lansdowne Campus. The Library i-Floor at the Executive Business Centre (EBC) is available to accredited Business School staff and students.

Searching for Information:

To start your research, login to myBU here
<http://mybu.bournemouth.ac.uk/> where you can:

- access the Academic Skills tab on myBU for advice and guidance about university study skills.
- access your reading lists within ‘My Units’ on the Home tab;
- use the dictionaries and encyclopaedias for definitions and background information (access via the ‘Reference Works’ link on the Library tab);
- use mySearch on the Library tab to search across electronic databases we subscribe to, as well as our Library Catalogue, for books and journal articles;
- for a more focussed search on a selected database, use the ‘Databases’ link on the Library tab;

You can also access Library resources via the Library website www.bournemouth.ac.uk/library. This guide refers to links on the myBU Library tab. If you require help with navigating the Library website, just contact us.

Subject Advice Services:

We offer help and advice on information resources when you are researching for your assignments or dissertation. You can drop into the Library, make an appointment with your Subject Librarian, or use our online services.

- Ask for help at the Subject Advice Desk.
- Use the online Chat Enquiry Service for a one-to-one discussion with our Library staff.
- Phone our dedicated help line +44 (0) 1202 965959.
- Follow our blogs: Library and Learning Support News, Research Support, Subject Librarians’ Blogs. All available via the myBU Library tab.

- E-mail your Library Support Team to make an appointment, at imarsland@bournemouth.ac.uk.

Resources for your subject:

Off campus access

You will require your University login details to access our online databases when you are off campus.

Books

The Library Catalogue contains details of our print collection and provides access to electronic books. Select the ‘Look for book or journal’ link on the myBU Library tab. Search the Catalogue for authors, titles or using subject terms. Results indicate the campus location of printed books and a shelf mark (found on the spine label).

To find a specific title, ensure you have the complete shelf mark including letters after the numbers. If QR or F&S precede the shelf mark, it is part of our reference collection which must remain in the Library and cannot be loaned.

Some shelf marks relevant for this area are:	
Art History	709
CAD	620.00420285
CAD/CAM	670.285
Colour	701.8
Computer Modelling	620.00113
Design: Engineering	620.0042
Continued on page 2.	

Design Subject Advice

Design: History	745.4
Design: Industrial	745.2
Disability	362.40483
Drawing: Art	741
Drawing: Engineering	621.71
Electronic Engineering	621.71
Engineering Design	620.0042
Engineering Materials	620.11
Ergonomics: Design	620.821
Ergonomics: Management	658.544
Furniture: History and Design	749.2
Furniture: Manufacture	684.1
Graphic Techniques	760
Lighting	729.28
Machinery Design	621.815
Manufacturing	670
Marketing	658.8
Materials: Engineering	510.2462
Mathematics: Engineering	510.2462
Patents	346.0486
Physics	530
Plastics: Manufacturing	668.4
Product Design	745.2
Product Design: Engineering	620.0042
Product Design: Management	658.5752

Journals

Electronic journals are accessible via the 'E-journals' link on the myBU Library tab and many are available on the Library Catalogue. For help with searching, go to the Academic Skills Community.

Some of the key journals for this area are:
Access by Design (print only)
Advanced Engineering Materials
Azure (print only)
British Corrosion Journal
Cadalyst
Ceramics International
Composites (Part B)
Computer Aided Design
Design Engineering
Design Issues

Design Management Journal (print only)
Design Studies
Eco-Design (Print only)
Engineering Management Journal
ID International Design (print only)
International Journal of Fatigue
International Journal of Life Cycle Assessment
Journal of Design History
Journal of Engineering Design
Journal of Industrial Ecology
Journal of Intelligent Manufacturing
Manufacturing Engineer: ME
Materials and Design
Materials Science and Technology: MST
Materials World (print only)
New Design (print only)
Product Finishing
Rapid Prototyping Journal
Reinforced Plastics
Research in Engineering Design
Sports Engineering
The Engineer
The Engineering Designer (print only)
Tribology International
Which?

Journal Article Databases

mySearch searches across the majority of our electronic resources. However, to search individual databases covering specific subjects, you can use the 'Databases' link on the myBU Library tab. Our online databases store bibliographic information about journal articles (such as the title, author, year of publication and abstract) and in many cases, the full text articles. They may also provide access to news, conference proceedings, reports or statistical data.

The most useful databases are:

- **Avery Index**
Design, product design, interior design and architecture, use the LinkSource icon to check if the full text article is available.

Contact Details:

The Sir Michael Cobham Library

Talbot Campus, Fern Barrow, Poole, BH12 5BB, UK
For information and subject advice:
Tel: +44 (0) 1202 965959.

Bournemouth House Library

19 Christchurch Road, Bournemouth BH1 3LH UK
For information and subject advice:
Tel: +44 (0) 1202 965959.

- **Design and Applied Arts Index**
Article abstract index, use the LinkSource icon to check if the full text article is available.
- **Academic Search Complete**
Multidisciplinary
- **Scopus**
Provides abstracts and citations of research literature and quality web sources in the sciences and social sciences; use the LinkSource icon to check if the full text article is available.

Alerting services and RSS feeds allow you to keep up to date with your favourite websites in an automated way. They bring together the latest tables of contents (TOCs) of selected journals, updates on your saved database searches or news updates from online sources and trade association websites.

Specialist Resources:

Websites

Intute (www.intute.ac.uk)

Web-based resource that directs you to selected, evaluated and classified Internet resources in various subject areas, using criteria designed to ensure resource quality. NB. After July 2011 Intute will still be available, but it will no longer be maintained or updated.

Databases

- **British Standards Online**
BS; BS EN and BS ISO standards, where they apply in the UK.
- **Mintel:** Market research, statistics and reports
- **Patent Server:** US and European patents
- **Which?** Consumer Association magazine reports

Newspapers

Major UK and international newspapers may be viewed online on Factiva and Press Display (accessible via the myBU Library tab 'Newspapers' link). The Times and Financial Times are available in print format in The Sir Michael Cobham Library.

TV and Radio Programmes via BoB: Box of Broadcasts

Access BoB via the myBU Library tab; you need to register to use this service and will receive a password. You can request TV and radio programmes up to seven days in

advance or broadcast in the previous seven days. This service is available off-campus, but not available outside the United Kingdom. Requested programmes will play in your web browser.

Professional Awareness

You are encouraged at BU to develop appropriate academic and professional knowledge and skills to enhance your employability. The Professional Awareness webpages (accessible via the 'Further Information' section on myBU Library tab) provide links to professional associations and associated publications which will support your learning.

Many of the associations and publications include job vacancies, blogs, alerting services (via RSS feeds and e-newsletters for example) and details of other organisations.

Referencing:

Access the Library's BU Guide to Citation in the Harvard Style via the 'Databases' link on the myBU Academic Skills tab. Referencing is a way of demonstrating that you have read around your subject. Each time you use someone else's ideas or words it is essential that you acknowledge this in your work by citing the source in your text and having a reference/bibliography list at the end of your work.

Citing your references enables the reader to refer to the original source themselves. This reduces the risk of your being accused of plagiarism - the act of presenting the ideas or discoveries of someone else as your own. More information is available on the myBU Academic Skills tab.

Library Support Team

imarsland@bournemouth.ac.uk

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