

Inter-Library Loans Secure Electronic Delivery (SED)

Setting Up

Introduction

Most documents requested as photocopies via Inter Library Loans (ILL) will be delivered by Secure Electronic Delivery (SED). Instead of receiving a photocopy from the library you will receive an e-mail from British Library that contains a link to a file of your request. Research students who cite their student ID number on the request forms should check their student email account to access the electronic documents. If students prefer to use their staff email account they can set up automatic redirection following the instructions on the following link

http://bukb.bournemouth.ac.uk/wiki/Forward_email

This leaflet is to help you set up your computer to receive documents via this service.

NB: This service requires a pc operating Windows XP, Adobe Digital Editions version 1.7.2, an internet connection and Internet Explorer as your browser.

Adobe Digital Editions should be installed on all student machines. Staff members, post graduate students and researchers may need to request Adobe Digital Editions to be installed. Log a job online with IT Services
<http://www.bournemouth.ac.uk/itservices/>

Using your own computer

If you use your own computer you should also install Adobe Digital Editions. To download it for free please visit
<http://www.adobe.com/products/digitaleditions/>. This software is also required for Microsoft Vista users.

Further Information

You will find it helpful to have a shortcut on your desktop.

Please read the associated documents *Secure Electronic Delivery (SED): Instructions for receiving and managing SEDs* and *Secure Electronic Delivery (SED): Frequently asked questions*.