

## The Transfer Process



### When should I complete it?

Full Time study - 18 months after registration

Part Time study - 36 months after registration

### What is the purpose?

- To ensure that academic standards meet those required to continue their research at doctoral level
- To clarify research plan and activities for the remainder of degree

### What's involved?

- Submission of transfer report
- Discussion with supervisory team
- Formal Viva Voce with independent panel
- Approval of outcome by School PGR Committee
- Formal record on myBUILD

### What's a Transfer Viva Voce?

- Transfer panel - two academics and an independent chair
- Formal process - mirrors that of the final Viva Voce experience
- Defence of the Transfer Report

### What are the outcomes?

- Transfer and become registered onto PhD
- Transfer and become registered onto PhD subject to specific recommendations of the transfer panel
- Do not transfer but remain registered on MPhil to carry out more work on the transfer report
- Does not transfer but continues to work to the submission of an MPhil
- Do not transfer and are withdrawn