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Welcome Guide



This guide is made of material from well-managed FSC®-certified forests and we've balanced the carbon produced in the production process.
This guide and its outer packaging are 100% recyclable.



It all starts here!

We can't wait to welcome you to BU. It's going to be an exciting journey and, like you, we are looking forward to getting started.

This guide is packed with useful tips and handy info that will make sure you quickly settle into the BU community. If anything's not clear, or you have any further questions, get in touch using the contact details on the back cover and we'll be happy to help.

We're looking forward to meeting you on campus soon!

AskBU





Welcome

Welcome to the BU community! We're really looking forward to the start of term and working with you to make your time here fulfilling and rewarding.



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Find all information for new students online at: www.bournemouth.ac.uk/arrivals

University is one of the best times of your life, and BU and the Students' Union at BU (SUBU) are working together to provide plenty of brilliant opportunities for you from September.

This guide includes information about what to expect in your first week and beyond, your key contacts for advice and guidance, and practical tips about living a well-balanced student life.

Look out for our email updates with information preparing you for the start of term and informing

you of our schedule of events and activities to help you settle into university life. Whatever your interests there will be opportunities for you to take part and meet other students.

As your Vice-Chancellor, I hope you're excited about joining the BU community and wish you a successful and rewarding time here.

Professor John Vinney
Vice-Chancellor, BU

What you need to do next



Scan here to download the Bournemouth Uni welcome app. (Find out more on page 27):



Registration and enrolment

Step 1

Register for your course

An invitation to register for your course online will be sent from **23 August 2022**. This includes instructions on how to register via myHub before you arrive and the information you will need to complete this.

It only takes 20-30 minutes to register and includes paying for, or telling us how you intend to pay for, your tuition fees. It will also give you access to your BU student email address and Brightspace, your Virtual Learning Environment (VLE).

Step 2

Log in to Brightspace

Once you've completed your online registration, you will be able to access Brightspace, your VLE. It will be essential to you throughout your time as a BU student, so please log on as soon as possible. brightspace.bournemouth.ac.uk

On Brightspace you will find important information to help you prepare for the start of term, general course information and activities to complete before you arrive.

Brightspace also has a mobile app called Pulse which can help you keep track of important announcements, deadlines and grades. Find out more about this on page 27 or at www.bournemouth.ac.uk/pulse

Step 3

Complete your online enrolment

After completing your online registration, you will receive an email invitation to enrol onto your course. This is when you will officially become a BU student. You must complete your online enrolment before the start date of your course, which in most cases is **19 September 2022**. Information about the documents required to enrol will be in your registration email. These details can also be found on our registration and enrolment webpages. www.bournemouth.ac.uk/arrivals/register

Step 4

Log in to Brightspace to check detailed course information

Approximately one week before your teaching begins your unit information will become available on Brightspace. This is how you'll find out about any lectures taking place during your induction week as well as lots of other detailed information about your course. brightspace.bournemouth.ac.uk

Practical checklist

Organise your finances

If you haven't already done so, apply for any student loans, maintenance grants, bursaries and scholarships you may be eligible for. www.bournemouth.ac.uk/funding

Download your arrivals mobile app

Our Bournemouth Uni mobile application will be your companion during your first few weeks at BU. On the app, you can browse the range of events taking place as well as find tips to navigate campus with ease. Download the app today on IOS and and Android app stores.

Activate your official Freshers' wristband now

Gain access to events, club nights and experiences hosted by SUBU - your Students' Union at BU. It's free to sign up, and you can join in activities from the day you arrive. To activate visit: wearefreshers.com



Join our UniBuddy Community to get to know other new students on your course, living in your accommodation or with shared interests.

Find out more at:
www.bournemouth.ac.uk/connect



Belong

You, and thousands of other excited students, are preparing for a whole new life at BU. You're all now part of BU's community of students, academic staff, researchers, support staff, partners and visitors. That won't change even when you graduate – our former students stay in touch and often come back to share what they've learned.

Be kind to each other

We believe that you deserve to be respected by other students and staff, whatever your background, beliefs, values or lifestyle choices. In return, we expect you to be equally respectful of others. For support and advice related to diversity and equality, visit:

www.bournemouth.ac.uk/diversity

Be a learning partner

Studying at university is a mutual, active partnership and you're the most important part of that partnership. By working together professionally and respectfully we can all achieve our goals. We've created a Student Charter to help you understand how that works. Following the Charter means you will get the best out of your experience at BU. Read it now at:

www.bournemouth.ac.uk/student/charter

Be good neighbours

Being considerate neighbours makes life more enjoyable for all. Small things like getting to know your housemates and neighbours, keeping your property tidy inside and out, organising your rubbish and being considerate when planning social events at home, will all make a big difference.

Be considerate to the people living in flats below, above and next door to you, or in the houses on your street. They might need to get up early for a lecture or work shifts. If you're living in a UniLet house or private accommodation, your neighbours may have young children or be elderly.

If you have concerns about your relationship with your neighbours, speak to your ResLifeBU team or the SUBU Community Wardens.

www.bournemouth.ac.uk/ResLifeBU
www.subu.org.uk/communityliving

Stay up to date

Once you're here, important university information as well as updates from SUBU will be communicated via your BU email, so please check this daily. You will usually receive helpful course information and updates in your virtual learning environment, Brightspace, as well as in person wherever possible.

Our Faith & Reflection Service

offers a welcoming environment for students of all backgrounds, regardless of faith or beliefs, providing guidance and support throughout your studies. The team run social events and workshops throughout the year and it's a great place to meet new people at the start of term.

Find out more information at:
www.bournemouth.ac.uk/faith-reflection

Make us *your home*

Your new home from home – a place to relax. It's also going to be the backdrop to some amazing memories with new friends and experiences, so let's help you get off to a good start!



Organise your accommodation

If you are living in BU accommodation, your accommodation contract will commence on **17 September 2022**, and you'll be able to move in from **Thursday 15 September**. Please visit our website for the latest information: www.bournemouth.ac.uk/preparing-to-move-here

If you haven't arranged your accommodation yet, visit our website to review your options: www.bournemouth.ac.uk/accommodation

What to bring

Rooms in halls and UniLet houses are equipped with furniture, a bed (with mattress), storage, a desk and a chair, while the communal areas have the main appliances you'll need. Check what's provided if you're renting privately, but really all you should need to bring are the essentials: clothes, bedding, toiletries and towels. Many students find it easier to go shopping with their new housemates to get cooking utensils, toasters, crockery and cutlery.

It's a good idea to pack a few mementos from home too – putting some photos on your pin board and making your bed as soon as you arrive will help make your room feel more homely on your first night, and cooking one of your favourite recipes will give you a taste of home during your first few weeks.

www.bournemouth.ac.uk/what-to-bring

Pre-order a bedding pack

Ordering a bedding pack to be delivered to your new room is a great option as you don't need to travel with these items, or shop for them after a long journey when you will be tired. You can order a bedding pack (and more) at: www.unikitout.com. Claim a 10% discount by using 'BU10' at the checkout.

Moving in

If you live in BU accommodation, we will be in touch with you from **24 August** so you can book the date and time you'd like to move in. You will also be asked to complete your online accommodation induction to make sure you have all the information you need to plan your arrival.

Check-in is a busy time, so once you have chosen your arrival date and time please stick to it to help manage the flow of arriving students safely.

If you are not living in BU accommodation you should check the start date of your contract and contact your accommodation provider for further details.

ResLifeBU

For students living in BU accommodation, our ResLifeBU programme is all about creating a friendly and supportive community so you can meet new people and make the most of your time here. As soon as you have confirmed your room with us, we will be in touch to help you get connected with your flat-mates and share what activities we have in store for you.

Upon arrival, your ResLifeBU Team will be on hand to welcome you and at any time you can email your dedicated Welfare Team who can help if you're feeling homesick, anxious or unsettled.

You can find a range of contact information in the back of this guide, on your wellbeing poster which you'll find on your accommodation notice board or through our dedicated webpage: www.bournemouth.ac.uk/ResLifeBU

Not in BU accommodation?

That's okay! There will be lots of opportunities for you to interact with people on your course and other students. Read the 'Getting around' and 'What's on' sections in this guide and look out for event information online and in our emails to you. www.bournemouth.ac.uk/arrivals-events



"It's not all about writing pages and pages of notes from textbooks. Try teaching a friend that isn't familiar with the subject, or revising with people in your seminar."

Danielle Gamage,
BA (Hons) Marketing
Communications

Study

We're here to help you learn, whether you're continuing education without a gap, or returning to education from the world of work. This page is relevant to those starting a foundation, undergraduate or postgraduate taught programme in September. You can also find more information at: www.bournemouth.ac.uk/arrivals

Timetable

Your academic timetable includes important details about your scheduled lectures, seminars, lab work or workshops and will be available online at the start of your course. You'll need to plan your study time and any other commitments around these sessions. Once you have accessed your academic timetable, you will be able to synchronise it with any personal calendars you use on your own devices to manage your time effectively.

Brightspace

Brightspace will be essential to your learning experience at BU and can be accessed once you have completed your online registration for your course. Brightspace will be where you engage with your tutors, submit assignments, and find reading lists and helpful learning resources such as online journals and past exam papers. You'll also find details about the many study skill resources available to you from the homepage under 'Library & Study Support'.

brightspace.bournemouth.ac.uk

Preparing for your studies

When you first log in to Brightspace you'll find information about your course and a range of essential activities to complete before you arrive. These activities will vary - some will relate to your course while others, such as those included in the ME@BU section, will give you the chance to reflect on your skills and offer advice on how to develop them once you're here. There are also other things you can do to prepare, for example, you could read industry journals, or keep up to date with news and trends in your subject area or chosen profession on social media.

Peer Assisted Learning (PAL) for undergraduate study

PAL sessions are a great way for undergraduate students to learn collaboratively and discuss course-specific content with peers. These sessions are led by second-year PAL Leaders studying your course and help to boost confidence in academic skills and ease you into university life. Look out for information sent to your BU student email and included in your timetable to find out when your first PAL session will be.

Managing your time

Finding a good balance between your studies, work and social time will really help you succeed. You should expect to spend time preparing for classes, researching assignments or discussing your ideas and doing group work.

Learning Analytics

We're piloting a new system called Learning Analytics at BU. Learning Analytics will support you, your Personal Tutor and teaching staff to help improve your learning experience. If your programme is part of the pilot, your lecturers will let you know, and more information and guidance will be provided on how to use the system.

www.bournemouth.ac.uk/learning-analytics



"I chose BU because it has a rich academic atmosphere and close links with industry. Contact with senior practitioners in the film industry is really beneficial to my research."

Bing Yang, Doctor of Philosophy, Media & Communication

Research

Whether you're continuing your studies after your last degree, returning to education from the world of work, or studying in the UK for the first time, we'll support your transition to postgraduate study. This page is specific to new postgraduate researchers (PGRs).

You can also find more information at: www.bournemouth.ac.uk/arrivals

Your timeline

As a PGR student you will not be given a timetable of lectures and seminars to attend. Instead, you will have a timeline for your research degree which focuses on several key milestones

(you will find out about these during your first week). Once prompted, please arrange an initial meeting with your supervisory team. You should expect regular monthly meetings with your supervisor as well as access to optional

workshops, webinars and masterclasses to support your research and development throughout your degree. These activities could take place online or face-to-face.

Brightspace

Brightspace is your virtual learning environment and can be accessed at any time and from anywhere. You will be able to access it once you have registered online.

Here you'll find helpful learning resources such as access to online journals, Study Skills support, the IT Learning Centre and Languages@BU, all available from the homepage under Library & Study Support.

Brightspace is also where you'll receive regular updates from your faculty and the Doctoral College including a pre-arrivals area with more information for you regarding the start of your

research degree, and a discussion board where you can meet other new PGR students. brightspace.bournemouth.ac.uk

Researcher Development Programme

As well as having access to all BU support services, our Researcher Development Programme (RDP) is complementary to your research degree and offers you the flexibility to develop your academic and research skills. You can pick and choose which workshops, resources and events (including a dedicated Annual PGR Conference) to engage with throughout your research degree. www.bournemouth.ac.uk/researcher-development

Campus study spaces

We have libraries on both campuses which are open to all students. They provide spaces for silent study and computer access.



Happy and healthy

You're not just coming to Bournemouth to study. You're also coming here to live and join the BU community. Your health and wellbeing is always our top priority and we are working to make sure your September arrival is as happy and healthy as possible, so nothing can hold you back!

AskBU

The team is here to help with the practical side of student life, covering financial support, academic processes, accessing BU systems and much more. They can also help identify the best support

service for your health and wellbeing needs. You can drop in to speak with the team at both Lansdowne and Talbot campuses, or you can call or email them with any questions – even before you arrive. Check page 33 for contact details.

Achieve@BU

Whether you need help adjusting to university life, or just want to talk about how you are feeling, there's always support available. Our Achieve@BU team want to help you make the most of your time here so whether you just want a quick chat about something that's been getting you down, or you're struggling with a bigger issue, contact the team who will do their best to help you out and point you in the right direction. Find out more about the team at www.bournemouth.ac.uk/achievebu

Register with a doctor

There's a medical centre on Talbot Campus you can register with online before you arrive or you can look for a General Practitioner (GP) - another name for a doctor - close to where you'll be living. You can do this via the NHS website. www.nhs.uk

Bring any medicines you need for your first month, so you have time to register with a doctor and get your prescriptions in place. www.bournemouth.ac.uk/students/health-wellbeing/medical-centre

Register with a dentist

You don't want to have to go home if you need the dentist so register with one here too. You'll have to pay for dental treatment, even under the NHS, but you may be entitled to assistance as a student. Check the NHS website for details of local dentists. www.nhs.uk

Immunisations

It's important to remember to eat healthily and to protect yourself from more serious illnesses by visiting your doctor before you arrive to be vaccinated against measles, mumps, rubella (MMR) and meningitis A, C, Y and W. If you haven't been vaccinated before arrival – make an appointment with the campus surgery or the surgery you are registered with, to book a time for this to be done.

Covid-19 vaccinations

For the latest information and guidance in relation to Covid-19 vaccinations please refer to the Office for Students (OfS). www.officeforstudents.org.uk/for-students/coronavirus-guide-for-students

Mental health support

If you ever find yourself needing mental health advice you can contact our Student Wellbeing team. They work in partnership with our local National Health Service (NHS) Trust and offer free support including drop-in sessions, individual guidance and counselling. The team is based in Talbot House, Talbot Campus, but their services can also be accessed virtually. www.bournemouth.ac.uk/students/mental-health-support

Or, **Connection** is a 24/7 phone helpline for people of all ages in Dorset who are experiencing mental health issues and need support. Call **111** and select 'mental health' or dial **0800 652 0190** to access support as part of the Dorset Crisis Response Service.

"The most important things that I have used to cope with anxiety and stress are knowing that I can talk to people and making sure to take time to look after myself."

Imogen Byers, BA (Hons)
Communication & Media

Learning *support*

We want you to develop into self-motivated, independent, lifelong learners. To help you achieve this we offer a range of support services.

IT Services

We provide free WiFi on campus and on our UNIBUS service so you can stay connected wherever you are. You'll also be able to download and use Microsoft Office 365 for free on up to five personal devices while you're a student here and any specialist software you need for your course will be available on PCs in dedicated areas and via remote access. You can find out more about our IT services on our website.

www.bournemouth.ac.uk/it-information

IT Learning Centre

Benefit from digital skills workshops and support clinics to develop your skills for your studies, research and the workplace. Workshops run throughout the year, covering topics from Microsoft Office and statistics software to Adobe Creative apps like Photoshop. These workshops can contribute to our Graduate Skills Programme awards (see page 17) and you can also complete a Microsoft Office Specialist certificate to enhance your CV. You'll find more information under the Library and Study Support tab in Brightspace and can follow BU IT Learning on Twitter for general advice and guidance at [@BUITLearning](https://twitter.com/BUITLearning)

Study support

To help reach your full potential we provide online study skills support. Interactive materials, workshops and individual sessions are available to help you improve skills like notetaking, academic writing, maths, time management, revision/exam techniques and referencing.

English language support

We offer extensive free English language support for students for whom English is not your first language. Workshops on various aspects of English for academic practice and one-to-one sessions to help with grammar and punctuation are available. These workshops are bookable throughout the year, either face-to-face or virtually. You can also study online using resources in our English language support guide. Find out more when you get here.

Additional Learning Support

If you have a learning difference, a medical or mental health condition, or a sensory or physical impairment, adjustments can be made to your learning and assessment. Contact our Additional Learning Support (ALS) team so they can advise on the most appropriate support for you. They can help you apply for additional funding if you are eligible, access useful resources and learn strategies that will empower you to develop your skills and achieve your goals. The sooner you contact them the sooner they can help.

www.bournemouth.ac.uk/als

Library and Learning Support

We provide a comprehensive library and learning support service to all of our students. As well as our two libraries – The Sir Michael Cobham Library, Talbot Campus and Weston Library, Lansdowne Campus, which are open seven days a week – we offer a wide range of online resources that you can access off-campus, including e-books and e-journals that you can download to your personal devices.

www.bournemouth.ac.uk/library

Get ahead... *stay ahead*

Everything we do is about giving you an advantage when it comes to progressing your career. This work starts from the day you enrol, and there are lots of ways you can stay ahead of the game while still focusing on your studies or research.

Work placements, study and work abroad

All of our courses offer the opportunity to undertake some form of work placement, or study or work overseas as part of your degree, where you can travel and experience new cultures. Some of these activities are also eligible for funding support.

MyCareerHub

This is our online careers resource which includes a job search site for part-time, vacation, placement and graduate employment opportunities. You can also use it to find details of events and activities from individuals and companies that can help boost your employability.

Careers events

On **5 October**, we will be hosting a part-time jobs fair to help you find flexible work and volunteering opportunities. We also host a large recruitment fair annually where local, national and international employers promote graduate roles and placements. This is a great way to make contacts within industries of interest and to gain valuable help and advice. This year the recruitment fair will take place week commencing **17 October**. Other career events planned for 2022/23 include a Nursing, Health & Social Care Careers Fair in November 2022 and a Spring Jobs Fair in March 2023.

CV and careers appointments

Book one-to-one appointments with our professionally qualified careers advisers to discuss your CV and career plans – by phone, video call or at our Careers Centre. The team is there to help you formulate job-hunting strategies, practice mock interviews and assessments, improve your CV, and advise you about working abroad.

Skills workshops

From the start of the year, we run careers workshops that focus on helping you develop the skills employers are looking for, as well as more practical things like interview technique. We also run a range of employer workshops and panel events throughout the year. You'll find out more once you arrive.

Graduate Skills Programme

Developed with employers to showcase achievements you gain alongside your studies, the Graduate Skills Programme will help you discover and demonstrate your 'soft' transferable skills by taking part in workshops and activities in a way that will add value to your time at BU and your career prospects.

Find out more about our career and employability support at: www.bournemouth.ac.uk/students/careers-employability

Get Active

"SportBU has something for everyone - they meet the needs of the wide range of people who use their services and facilities."

Dominic Burt,
BSc (Hons) Marketing

Whether you're a top athlete, just want to keep fit and active or meet new people, SportBU can help. With campus leagues, clubs and courses, a fully equipped gym, group fitness classes, great membership rates and a dedicated performance sports programme for our athletes, we're confident you'll find at least one activity to get involved with.

Facilities

Our sporting facilities include a fitness suite, four-court sports hall, two all-weather floodlit 3G artificial pitches and two natural-turf football pitches. You'll also find a spin studio, two dance studios, a high-performance training suite and treatment rooms for massage and physiotherapy, as well as showers, changing rooms and lockers.

Along with our Talbot Campus facility we also have Chapel Gate, a 65-acre multi-sport site with a large variety of natural and artificial turf pitches. Chapel Gate is the primary home for the BU sports teams as well as our participation programme.

Campus Sport

Sport is a great way to unwind and meet people. Whether playing a sport you already love or trying something new, Campus Sport offers you the chance to take part in social sessions like badminton, basketball or netball with like-minded people. Join one of our Campus Clubs, where you will be supported by a qualified coach (and potentially progress to our performance sports team) or enter one of our Campus Leagues – the perfect challenge for the more competitive types! We also run Campus Courses in martial arts and dance styles, which run for six or nine weeks throughout the year.

Membership

SportBU offers classes and campus sport activities on a pay-as-you-go basis, or you can sign up to a variety of membership types to get unlimited access to our gym, classes and much more. Check out our website for more details.

Performance Sport

Scholar athletes excel and grow through our comprehensive sports programme, competing as part of TeamBU against other universities around the UK in the British Universities and Colleges Sport (BUCS) competitions throughout the year.

In 2022, BU was ranked 30th position in the British Universities & Colleges Sport (BUCS) league and we're represented in national and regional competitions by a wide variety of athletes and teams.

Our performance sports programme is supported by partnerships with local professional and semi-professional clubs, including AFC Bournemouth and the West Hants Tennis Club. Teams are led by experienced and qualified coaches and train at least once a week. Athletes also have access to fitness and physical development training. Check below for trial information.

Want to represent TeamBU?

Find out how and when at:
www.bournemouth.ac.uk/performance-sport

Check out the 'What's on' pages to see what SportBU have organised for the start of term or visit:
www.bournemouth.ac.uk/sportbu



University *music & art*

University Music welcomes all singers and instrumentalists. Whether you are an experienced musician or a complete beginner, we have some exciting opportunities for you. It's also a great way to make new friends and have fun.

Our campuses are full of musical opportunities, with bands, orchestras and choirs rehearsing and performing. You can also arrange tuition and book rehearsal rooms.

University Music

University Music is open to all students from Bournemouth University and Arts University Bournemouth and membership of our ensembles is free. The Music Department is situated on the first floor of Talbot House, where we have a suite of practice rooms all equipped with pianos. If you enjoy listening to music, then we offer a fantastic programme of performances both on campus and in the local area.

Music lessons

Music lessons are available on campus from our team of highly-qualified, friendly tutors who welcome experienced musicians and beginners alike. Lessons are available to book for one hour or 30 minutes and can be taken weekly or on a less regular basis.

Scholarships

Scholarships are available to cover the cost of weekly lessons with one of our tutors. As a guide you will need to have achieved Grade 8 (ABRSM or Trinity) on your main instrument and A Level Music (Grade B or above) and / or Grade 8 theory (ABRSM or Trinity). Please contact us as soon as possible if you would like to be considered for an award.

Singing

Singing is at the heart of the department, and we run three choirs which rehearse each week. University Choir is a large choral society which performs major works with an orchestra, whilst our Chamber choir caters for those who enjoy singing in a smaller ensemble. Both groups regularly perform in major venues such as Winchester and Salisbury cathedrals and Christchurch Priory. If you prefer more contemporary repertoire then our Musical Theatre choir may suit you. You can of course join any, or all, of our groups.

Instrumental ensembles

These are formed at the beginning of each academic year according to the interests of our students. We usually run weekly string, wind and brass groups which come together to form larger ensembles for various projects and concerts.

Practice rooms

Practice rooms for individual use are available for all BU and AUB students. Priority will be given to those taking lessons with one of our tutors.

For more information please email visit www.bournemouth.ac.uk/music

Art at BU

Students, staff and the local community can all enjoy the art collections displayed on our campuses. We encourage you to get involved too by showing your own work in our exhibition space.

The Atrium Gallery is located in the heart of Talbot Campus and we are always looking for new, exciting and thought provoking exhibitions for this space.

For more information visit: www.bournemouth.ac.uk/art-at-bu

Performing Arts

If you long to tread the boards, then SUBU's Performing Arts Society is worth investigating, with musicals and plays staged for the enjoyment of staff, students and local residents.

For more information visit: www.subu.org.uk

Get off to a good start and organise your finances early. Then you can concentrate on what's important – getting on with your studies or research, meeting people and enjoying life at BU. It isn't as scary as it sounds, and we have plenty of resources to help you.

Managing your money

Joining university is likely to mean a change in your financial circumstances. Our online budgeting information will give you an idea of living costs to help manage your money whilst at university.

www.bournemouth.ac.uk/living-expenses

If you have been approved for financial assistance from your relevant funding body you will usually receive the funds by the end of your first week, or the start of your second week. We always recommend you bring enough money to cover your expenses for the first few weeks.

If you are here on a PhD Studentship, you will be paid monthly, on the last working day of each month, starting in September. PhD students can also access doctoral funding for conferences and to promote your research.

Bursaries and scholarships

We have a range of scholarships available which may be of interest, details of which can found on our website.

www.bournemouth.ac.uk/scholarships

You should know by now if you have qualified for any automatically awarded scholarships, as well as any BU bursaries. If so, you will be emailed details before the start of your course. If you feel you are eligible for support and have not heard anything once your course has started, please

get in touch with AskBU for further guidance. For more information on BU funding visit.

www.bournemouth.ac.uk/funding

Paying your fees

You'll be asked to pay your tuition fees, or to tell us how your fees will be paid, when you register for your course online. You will need to do this each year you enrol on your course. Read the Fees Policy on our website, here www.bournemouth.ac.uk/study/undergraduate/fees-funding, which explains the rules about payment of fees. It's important that you understand how we decide how much money to refund you if you withdraw from your course for any reason. For more details read the finance section of our rules and regulations information.

www.bournemouth.ac.uk/important-information

Advice and support

AskBU is there to help if you have any money worries before you arrive and throughout your studies. The team can advise on a range of financial queries from scholarships, fees, funding, bursaries and Student Finance England to NHS support and emergency or additional financial support.

For any queries about student finance, visit www.bournemouth.ac.uk/student/finance or www.bournemouth.ac.uk/pgg-funding

We've put information about our rules, policies and procedures in an agreement which was emailed to you with your offer letter. Access the current version using the web link below.

This student agreement includes important information about your time at BU – for example, what happens if we have to change something about your course, you're not able to submit an assignment, payment of tuition fees and more.

When you accept an offer from BU, you're agreeing to our student agreement. When you register for your course online, you'll be asked to review the current version and confirm that you agree to it and the rules, policies and procedures it refers to. We may have updated our student agreement since you first saw it, so make sure you check it when prompted.

Download a copy and find out more:

www.bournemouth.ac.uk/important-information

We may have also updated information about your course since you first applied or accepted our offer. Please check the latest information before registering for your course at

www.bournemouth.ac.uk/courses

Data protection

We set out how we deal with your data at www.bournemouth.ac.uk/dpa and in our Student Privacy notice at

www.bournemouth.ac.uk/student-privacy



Getting around Bournemouth

In Bournemouth we are based across two campuses – Lansdowne in the town centre and Talbot which is just a 15-minute cycle or bus ride away. Wherever you're living, you'll find it easy to get around on foot, by bike or bus. The train, coach stations and international airport make it easy to explore further afield too.

On foot

Walking is an easy option to get to both our main campuses for students living in central Bournemouth or Charminster. It is approximately a 40-minute walk from Lansdowne to Talbot Campus.

www.bournemouth.ac.uk/student/walking

By bike

We're all about being green and being healthy, and cycling is a great way to do both. If you have a bike, we recommend bringing it with you (along with a helmet, secure D-lock and lights). You'll find secure bike parking compounds in halls and around BU. To help keep you cycling safely and securely, we offer regular free bike maintenance sessions, cycle safety training and bike security tagging. Discounted D-locks are also available to purchase at Talbot Campus.

If you can't bring your bike, we offer a bike loan scheme, or you can use our Beryl Bike share scheme for pay as you go cycling. SUBU and SportBU also offer cycling clubs that you can sign up to. Check for information about cycling offers and support at:

www.bournemouth.ac.uk/student/cycling

By bus

Our UNIBUS service connects our campuses with Poole, Bournemouth and Boscombe, with the regular U1 service running between our Talbot and Lansdowne campuses.

Bus travel is free from Monday 19 September to Friday 30 September giving you time to download the UNIBUS app and find the best routes for you. The app will allow you to plan your journey, purchase tickets and see real time bus information. If you are staying in halls of residence, you will need to download the app to redeem your annual halls inclusive pass.

www.unibuses.co.uk/app

With USB charge points and free WiFi, our buses really do keep you connected in every way. Find out all you need to know about our UNIBUS service at:

www.bournemouth.ac.uk/student/public-transport

By rail

Rail is good option if you are travelling from outside of the local area or live within walking or cycling distance of a local train station, Bournemouth Train station is a 5-minute walk from Lansdowne Campus or a 15-minute cycle or bus ride to Talbot Campus. For more information about rail services to Bournemouth, see

www.southwesternrailway.com

Driving

We advise you not to bring your car to university and instead make use of the excellent cycle, bus and rail networks in the area. There is no parking available at our halls of residence, except for blue badge holders and a limited number of permits available for parking at Talbot Campus, for students who meet our eligibility criteria. Details of our parking permit criteria can be found here:

www.bournemouth.ac.uk/student/driving

There is no student parking at Lansdowne Campus. If you're on an NHS course with mandatory placements, talk to your course support team for information on how to get to campus and your placement.

For more information on all the ways you can travel to and from campus as well as getting around Bournemouth, please visit our Travel & Transport pages.

www.bournemouth.ac.uk/travelling-sustainably



As well as being an enjoyable part of the world to live in, Bournemouth is safe and welcoming too. It is still a busy town and therefore it's sensible to take precautions to keep yourself, your friends and your belongings safe.

Look after yourself

Plan where you are going, how you will get there, and how you will travel back. Book a licensed taxi in advance or use our UNIBUS app to check bus times. While you probably do have the best playlist known to humankind on your phone, wearing headphones when walking or cycling means you won't have your full attention on your surroundings, so enjoy the sounds of nature instead and stay safe.

Look after your stuff

In halls or UniLets, lock windows and doors when you go out – even if you're only going to take your rubbish out to the bins. Use the bike compounds and a D-Lock when storing your bike. Mark valuable items with your postcode using an ultraviolet pen and register serial numbers for free at www.immobilise.com – this will help the police return property to you if it is lost or stolen.

When you are on campus, always take care of your belongings, and don't leave expensive or important equipment unattended.

Police on campus

The Bournemouth Campus Police work closely with local police teams to support student residential areas and help keep the BU community safe. They are particularly focused on crime

prevention and run events on campus throughout the year. Any non-urgent crimes should be reported through the normal Dorset police route (www.dorset.police.uk), or call 999 in an emergency - see page 33 for details.

Emergencies and accidents

If you are on campus and need emergency assistance, it's important that you dial **01202 962222** so that BU staff can help the emergency services find you quickly and easily. If you experience, or witness, an emergency off-campus, phone **999** and ask for an ambulance, the police, the fire service or the coastguard.

Stay safe online

We work hard to keep the BU community cyber-safe. There's a lot you can do too.

Keep your BU login details safe and don't share them. Back up important files and update your software regularly. Think before sharing confidential data, set a password or passcode where you can and lock your screen before leaving devices. Remember, if it seems too good to be true, it probably is, so look out for potential fraud attempts like Student Loans scams, online tickets and vouchers, phishing emails and fake websites and counterfeit goods. For more advice visit: www.bournemouth.ac.uk/stay-safe-online



Download the Bournemouth Uni app

Browse the full schedule of welcome events by downloading the Bournemouth Uni mobile application. This app will be your companion during your first few weeks and will provide information to help you navigate campus, access computers and get involved in our full range of events and activities. You can save to-do lists and events to your personal planner to help keep on track when you arrive.

Download Brightspace Pulse

Brightspace, your virtual learning environment, also has a mobile app called Pulse which can help you keep track of important announcements, deadlines, and grades so you can spend less time organising and more time learning.

Brightspace Pulse is available to download for free on both iOS and Android app stores. www.bournemouth.ac.uk/pulse

Scan here to download the Bournemouth Uni welcome app on IOS and Android app stores now:



What's on

From the day you arrive, there will be plenty of events and activities to help you meet new people, explore, and start feeling like a BU student.

"It may take a day or a week to find those you get along with, but you will get there and it will make your uni experience amazing!"

Daisy White,
BA (Hons) English

Over the next few weeks, we'll keep you updated about the events and activities happening at the start of term. In the meantime, check out the next few pages for a feel of what to expect.

Course induction

Organised by your faculty and course teams - or the Doctoral College for postgraduate students - your course induction is an essential introduction to your studies or research at BU. Course induction starts from **19 September** - with activities, workshops and informal opportunities to get to know others on your course. Your induction timetable will usually be explained to you at your first session, so it's important you attend - details will be included in your registration email.

Welcome celebrations

Between **19 and 23 September**, Talbot and Lansdowne Campus will be exciting places to be. We've organised activities, treats and surprises to help you explore different cultures, learn about sustainability, and find places in the local area to visit. Join us in the Welcome Tent to meet your student service teams or take some time out in our Pocket of Peace Tent to enjoy complimentary refreshments and mindful crafts. Look out for these events in our schedule, or read more online: www.bournemouth.ac.uk/welcome-celebrations

ResLifeBU

For students living in BU accommodation, ResLifeBU creates a community where you can feel comfortable in your home away from home. From the moment you arrive ResLifeBU organise activities in and around your residence as well as the local area with other new students ranging from excursions and surfing lessons to cooking classes and stress-busting workshops.

Once you have secured your room in BU accommodation, you can join a dedicated Facebook group for each of your halls or UniLets to keep up to date with the ResLifeBU events - follow @BUResLife on Facebook or Instagram @reslifeBU to find out more:

www.bournemouth.ac.uk/ResLifeBU

SportBU

SportBU's facilities and activities will give your brain some recovery time after learning so much new information. If you're passionate about working with others, there will be sessions for you to find out more about SportBU's volunteering scheme, CoachBU, which provides opportunities to engage with the local community in sport. If you'd like to challenge yourself and would like to represent TeamBU at national and regional competitions, come along to our sport trials. If you are a high-performing athlete, you may even be eligible for a sports scholarship:

www.bournemouth.ac.uk/sportbu

Explore the local area

Bournemouth is situated in a beautiful part of the world and there's so much to see and do. As well as taking part in BU organised activities, we recommend going out and exploring the local area when you get the opportunity. Below are some examples of activities we know students enjoy:

- Have a BBQ on the beach or an ice cream in Bournemouth's lovely gardens
- Ride the Bournemouth Zip Wire
- Enjoy dinner and a movie at BH2 Bournemouth's largest cinema complex
- Visit the gallery or enjoy an art-house film at the Lighthouse in Poole.

Mindful drinking

We want you to have an amazing time and immerse yourselves in the excitement of the start of term. As part of this, we encourage the concept of mindful drinking - being aware of others around you who do not drink alcohol, considering what you're drinking, how much and why (if you are!) as well as taking the space to pause, reflect and take control of your actions.

SUBU

Your Students' Union

Your Students' Union at Bournemouth University (SUBU) exists to make sure that you have the very best time as you embark on a new and exciting adventure at university.

Remember to activate your official BU Freshers' wristband!

Not only will you have exclusive access to a wealth of events, club nights and experiences during Freshers, but your wristband will last for your entire first year!

wearefreshers.com
[#BournemouthBound](https://twitter.com/BournemouthBound)



[@wearefreshers](https://www.instagram.com/wearefreshers)
[@sububournemouth](https://www.instagram.com/sububournemouth)

We know that moving to a new town and meeting new people can be daunting. We want you to feel confident, prepared, and excited about your new life in Bournemouth - that's why SUBU is here to help you make lifelong friends and soak up the incredible atmosphere at uni!

Get ready for the best two weeks of your life!

SUBU will be hosting its annual 'We are Freshers' fortnight during your first two weeks at BU; a perfect opportunity for you to meet new people and settle into your new home!

Our Freshers' Fair is a must for your calendar, taking place on Saturday 24 September on Talbot Campus. This is **the event** to find out about the hundreds of clubs you can join, take part in loads of different activities and benefit from big brand offers.

For the partygoers and socialites, we'll be hosting our **huge programme** of 'We are Freshers' events at your very own nightclub - The Old Fire Station, based on Lansdowne campus.

If staying out 'til late isn't your vibe, we'll be hosting a whole variety of events throughout the daytime at the Student Centre, based on Talbot Campus, including a food and drink festival and our very own sports day!

We're also holding welcome events for all students, so whether you are Black, from an Asian, Arab and ethnic minority background, Disabled or part of the LGBTQIA+ community - there will be something for you! We also have dedicated events for our student parents, mature students and international students. Keep up to date with these events by following SUBU on social media [@sububournemouth](https://twitter.com/sububournemouth)

You'll have access to all these events by activating your official BU Freshers' wristband (it's free!). To find out more about what's happening during Freshers' fortnight, visit wearefreshers.com.

What happens after Freshers?

Our events are only just getting started when you arrive - we have plenty more exciting opportunities to offer throughout the year!

The Old Fire Station is home to a huge range of club nights, live music tours, massive student parties and side-splitting stand-up comedy. It's home to Lollipop - the longest running student night in the UK exclusive to students.

Heading to Talbot Campus for lectures? Escape from campus academic life at Dylan's Kitchen & Bar. It's the place to be if you're looking for a relaxed burger and a pint at prices you simply cannot beat.

SUBU also hosts an array of events throughout the year within the Student Centre, based on Talbot campus. It's also a great place to chill out between lectures and grab a hot snack from Ground Up Café... which sells Starbucks coffee!

How do I join a club or society?

Joining a club or society is probably one of the best things you can do during your time at uni. Not only will you learn new skills, boost your confidence and make some unforgettable memories, but you'll meet some great mates along the way. It may sound cliché, but these friends will probably stay with you for the rest of your life!

All our clubs are led by students, so if you can't see a club that you're interested in, you can set up your own! You can join a at any time during the academic year. Come along to our Freshers' Fair to find out more, or visit subu.org.uk/clubs

We're here for you.

Starting at university is a big and exciting time of your life, but we know that change isn't always easy. SUBU provides a free, independent, and confidential advice service for all students at BU. Whether it be money worries, housing problems or academic advice, we're here to support you. To find out more, visit subu.org.uk/advice

See you in September!

We cannot wait to welcome you to your new home here in Bournemouth. To keep up to date with what's happening at your Students' Union and how you can get involved, visit subu.org.uk or follow us on social media [@sububournemouth](https://twitter.com/sububournemouth)

Useful phrases

We use a lot of terms and phrases that are unique to BU. Here's a helpful guide to the most common phrases and acronyms you're likely to encounter.

ALS: Additional Learning Support – read the 'Learning Support' section in this guide for how the team can help.

AskBU: Bournemouth University's central enquiry service for all BU students. You can find out how to contact them on the next page.

BGB: Bournemouth Gateway Building.

Brightspace: BU's Virtual Learning Environment. You can log on to access online course materials and all kinds of interactive tools and resources. You'll get an introduction to this at the start of your course.

BUCS: British Universities & Colleges Sport.

Campus Sport: Programmes, activities and opportunities for all levels of abilities.

CEMP: Centre for Excellence in Media Production.

EBC: Executive Business Centre – this is a learning space at the Lansdowne Campus, mainly used by postgraduate students on BU Business School courses.

Faculty: This is the title used for the four main academic areas of BU, and your course will be aligned to at least one of them – possibly two if you're studying a joint honours course.

BUBS: Bournemouth University Business School.

FHSS: Faculty of Health & Social Sciences.

FMC: Faculty of Media & Communication.

FST: Faculty of Science & Technology.

HE: Higher Education – BU is a Higher Education provider.

HoD: Head of Department - this is a member of staff who oversees the management of your course.

IAT: International Admissions Team.

LLS: Library and Learning Support – this team organises a range of study support such as PAL and the Study Skills materials in Brightspace.

NUS: National Union of Students.

OAC: Open Access Centre – computer labs typically available 24 hours a day, 7 days a week on campus. There's one in Poole House, Talbot Campus and another in Bournemouth Gateway Building, Lansdowne Campus.

PAL: Peer-Assisted Learning – a scheme where current students offer advice and support – find out more in the 'Study' section of this guide.

PGB: Poole Gateway Building.

PGR: Postgraduate Researcher.

PGT: Postgraduate Taught level of study e.g. Master's.

Programme: This is another name for your course e.g. your programme of study is BA (Hons) Business Management.

PST: Programme Support Team – there to help you with any administration support you may need throughout your course.

RAG: Raising and Giving – fundraising activities organised by SUBU.

SciTech or FST: Faculty of Science & Technology.

Student Handbook: This will be available for you to view on Brightspace and contains course information for your current year of study.

SUBU Full Time Officers: BU graduates or current students elected by the student body to represent student views to the university - sometimes referred to as 'Sabbs' as the role can be done as part of a sabbatical year.

SUBU: Students' Union at Bournemouth University.

UG: Undergraduate level of study e.g. BA (Hons), BSc (Hons), FdA, FdSc.

VC: Vice Chancellor – the title of the head of university. Your VC is Professor John Vinney.

Contacts

Achieve@BU

Email: achieve@bournemouth.ac.uk

Additional Learning Support

Telephone: +44 (0)1202 965663

Email: als@bournemouth.ac.uk

www.bournemouth.ac.uk/als

AskBU

Telephone: +44 (0)1202 969696

Email: askBU@bournemouth.ac.uk

www.bournemouth.ac.uk/student/askbu

CareersBU

Telephone: +44 (0)1202 961663

Email: careers@bournemouth.ac.uk

www.bournemouth.ac.uk/careers

Emergency Services

Fire, Police, Ambulance and Coastguard services

Off-campus: 999

On-campus: 222 or +44 (0) 1202 962222

Non-emergencies Off-campus: 101

Faith & Reflection Service

Telephone: +44 (0)1202 965383

Email: faithandreflectionservice@bournemouth.ac.uk

www.bournemouth.ac.uk/faith-reflection

International Admissions Team

Telephone: +44 (0)1202 961603

Email: internationaladmissions@bournemouth.ac.uk

IT Services

Telephone: +44 (0)1202 965515

Freephone (UK only): +44 (0)808 196 2332

www.bournemouth.ac.uk/it-help

Language Support

Telephone: +44 (0)1202 965959

Email: languagesupport@bournemouth.ac.uk

Library & Learning Support

Telephone: +44 (0)1202 965959

Email: librarysupport@bournemouth.ac.uk

www.bournemouth.ac.uk/library

Medical Centre

During term-time

Telephone: +44 (0)1202 965378

Outside term-time

Telephone: +44 (0)8444 772416

Nursery

Telephone: +44 (0)1202 965576

Email: talbotwoods@brighthorizons.com

Bournemouth Campus Police

Follow on Facebook and Instagram:

@BmthCampusPolice,

or Twitter **@BmthCampusPol**

Residential Services

Telephone: +44 (0)1202 961671

Email: accommodation@bournemouth.ac.uk

www.bournemouth.ac.uk/accommodation

SportBU

Telephone: +44 (0)1202 965012

Email: sportbu@bournemouth.ac.uk

www.bournemouth.ac.uk/sportbu

Student Wellbeing

Telephone: +44 (0)1202 965020

Email: studentwellbeing@bournemouth.ac.uk

www.bournemouth.ac.uk/student/wellbeing

SUBU Advice

Telephone: +44 (0)1202 965779

Email: subuadvice@bournemouth.ac.uk

www.subu.org.uk/advice

SUBU

Telephone: +44 (0)1202 965765

Email: subu@bournemouth.ac.uk

Location: Student Centre and BG401

www.subu.org.uk

@sububournemouth

Find us at the Student Centre on Talbot Campus, or BGB301 Bournemouth Gateway Building on Lansdowne Campus.