

## Pre-production



Scriptwriting

### Screenwriter

Authors and develops screenplays for TV or film, these might be original ideas, or they could be enlisted to meet a brief.

### Script Editor

Works with the Director or Producer to help get the script ready for production.

### Script Supervisor

Assembles scripts, shot information and filming schedules, responsible for on set continuity working closely with the Director.



Casting

### Talent Team

In charge of sourcing the behind-the-scenes production specialists, from production to post production.

### Casting Producer

Responsible for sourcing talent to make up the cast to bring the narrative to life. They present options to producers according to the set brief.



Design

### Art Director

In charge of the art department and bringing the production designers concepts to life.

### Production Designer

Working in alignment with Lighting Directors to arrange sets and scenery to meet technical demands, they are meticulous about detail.



Producing

### Runner

Assists every member of the production team as required.

### Researcher

Produce captivating reports about facts and information which are presented to senior management of a production.

### Production Assistant

Aid the production department with tasks such as travel planning, legal forms, time schedules and much more.

### Co-ordinator/Manager

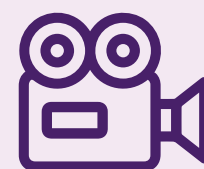
Responsible for the execution of the film or programme making.

### Producer

Oversees the production as a whole, from budgets and creative talent, to working with broadcaster or studio clients.

### Executive Producer

Manages multiple projects and arrange programmes, budgets, and contracts for relevant parties (presenters etc).



Production

### Multi-Camera Director

Responsible for directing all the studio team, including camera operators, the sound team, and the vision-mixer. The Director coordinates everything that is happening in the studio, directing the creation of the programme.

### Production Assistant

The TV Studio Production Assistant ensures everything happens at the right time, from guests arriving, to rehearsals and broadcasts, and every part of the programme itself. The PA is the 'ticking clock' of the team.

### Floor Manager

Eagle-eyed, they report from the studio floor to the Director, communicating with crew, cast, and contributors.



Camera and  
Lighting

### Camera Supervisor

Responsible for the whole camera department, organising cameras and crew to bring the Director's vision to life.

### Lighting Director

Design lighting plans considering light position, type, and colour as well as the staff required for operating the equipment.



Sound

### Grams Operator

Prepare sound files and add these during recording or live broadcasting, as well as working with specialised software.

### Sound Supervisor

The sound supervisor oversees the capturing and mixing of all the programme sound, from presenters and guests, to live bands, films played into the show and the show's theme music.



Vision

### Vision Mixer

Working in the production gallery and to the Director's instruction they craft the programme narrative viewers will see at home.

### Vision Supervisor

Ensuring visual and technical continuity between director cuts working with the Lighting Director and Vision Guarantee.

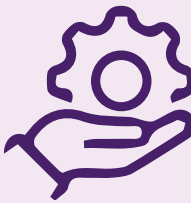


Production



**Assistant Director**  
Ensures that all the production personnel are coordinated and ready. The Assistant Director is also in charge of shouting "Action!"

**Director**  
Working closely with the Producer, they guide presenters, cast and crew. They have remarkable artistry, a strong vision and clear leadership.



Camera and Lighting

**Director of Photography**  
Works closely with the Director to define the look of the programme including lighting and camera angles.

**Camera Team**  
The Camera Operator and Camera Assistant operate and move the cameras, check the focus, operate the clapper board, make sure everything is recorded and that the recordings are safe.



Production

**Sound Recordist**  
Works both on-location during a shoot and independently to record all the sounds that are needed for the film or programme.

**Foley Artist**  
Artists get inventive to re-create the sound effects on films, TV programmes, animation, video, and games. These sounds must be precise to match the actions in the scenes.

**ADR Editor**  
Records further dialogue for anything from a feature film to a documentary making sure the new recordings are cohesive with the original components.

**Dubbing Mixer**  
Responsible for bringing together all the various sounds in a production, composing a final soundtrack that doesn't overpower the dialogue.

**Supervising Sound Editor**  
Oversees the whole sound team, possibly working with director and composer.



Post Production



Editing

**Post-production Runner**  
An entry level role, assisting with ad hoc problem solving, admin, refreshments.

**Assistant Editor**  
Organises the production recordings and prepares it for the edit, this role supports the picture editor.

**Picture Editor**  
Helps to select the best shots, structuring them according to the narrative in the most engaging way.

**Online Editor**  
Perfects the edits produced by the Picture Editor, they construct the final version to the highest quality.



**Colourist/Grading**  
Instrumental in the tone of a production they 'grade' a feature to make sure there aren't any technical errors and that there is colour consistency across scenes.

**Post-production Supervisor**  
Managing every step of the post-production pipeline, providing a schedule, hiring staff for the edit, keeping track of the workflow and the budget, coordinating with all teams to help the producer achieve as much as possible in the allotted time and budget.



Marketing and Distribution

**Festival Programmer**  
Selects the films to be shown in festivals, cinemas and on TV. They work with sales agents and distributors and make deals to the rights of productions they are interested in buying.

**Marketing Manager**  
Help to identify the key audiences and create campaigns to bring productions to their awareness.

**Publicist**  
Responsible for generating coverage of a production through having valuable relationships with journalists and critics, creating a 'buzz' surrounding its release.

**Sales Agent**  
Works with the interest of the producer to close sales on the production rights, usually at film festivals and markets aiming to obtain funds for production.

**Distribution Executive**  
They work to bring a production to the audience's screens, from streaming to cinemas by negotiating for the rights, once secured they manage its publication.

**Studio Executive**  
They determine which films are produced and have responsibility for funding, marketing and advertising. Often they meet with sales agents to hear their pitches.

