

We're open for Clearing

Call us on **01202 966777** to discuss your future



Clearing toolkit

Clearing events

Friday 14 August

Saturday 15 August

Monday 17 August

Friday 21 August

Wednesday 26 August

Make this
your uni



Your guide to Clearing

You can use the Clearing process to find any remaining university spaces to study this year. Whether you've already made an application and want to change your choice, didn't get the grades you expected or want to make a new application to study this September – this guide is for you.

What is Clearing?

Clearing is organised by UCAS. It is the final part of the university admissions process and is the last opportunity for you to find a place at university if you want to start this September.

Who is Clearing for?

Clearing is for students who:

- Haven't been able to secure their firm or insurance choice on UCAS
- Have changed their mind about their choices and want to 'shop around'
- Sent their application to UCAS after 30 June
- Want to make a new application to study this September.

When is Clearing?

The UCAS website will show Clearing vacancies from 6 July. Often universities will open earlier, and some may open nearer to A-level results day.

How do I find out which courses are in Clearing?

You will find the full lists of courses in Clearing:

- On individual university websites
- On the UCAS website
- In the national press.

Think you might have done better than you expected?

You may be able to use the Adjustment process to change your university choice. Please get in touch with us if you would like to talk about this further.

What can I expect from BU through Clearing?

We want to make sure you have the very best support to start university. There is a range of accommodation available and you may be eligible for:

- ★ **Scholarships** – based on your academic grades and for sport and music too
- £ **Bursaries** – to support eligible students from low-income households or care leavers

More information and full terms and conditions at: www.bournemouth.ac.uk/clearing-next-steps

Good luck with your search

BU is open for Clearing, so call us to discuss your options or for more information and support about the process.

How does Clearing work?

If you're looking for a university place in Clearing for this September, here's your guide on what to do to next:



One

Visit the UCAS website:
www.ucas.com

If you've not yet made a uni application, you'll need to register with UCAS and make an application, or check if universities accept direct applications. You'll receive a welcome email from UCAS to access Track once you submit your application. The email will contain your Clearing number.

If you applied for uni earlier in the cycle and your grades aren't what you were expecting, you'll know you're in Clearing if Track says 'You are in Clearing' or 'Clearing has started'.

Use the **Clearing checklist** in this toolkit to make a note of the following:

- Your Clearing number
- Your UCAS Track number.



Two

List your grades

Make a list of your subjects, the grades you achieved and their UCAS Tariff points value. Use the **Clearing checklist** on the next page to help.



Three

Exploring your options

If you're unsure of which university to apply to, do a quick search online and check out comparison sites such as Whatuni and forums like The Student Room. You'll discover what students are saying about their university and learn more about what's on offer – from courses, to student life and accommodation. It's also good to check out the websites of any university which interests you. You will get a real sense of who they are and what they have to offer.

Remember to make notes in the **My shortlist** section in this Toolkit. It will help you to score your preferred choices.

If you find a university you like the look of, or discover you like more than one, go back to UCAS Track and click the "I'm interested" button on the courses and institutions you would like to explore further. Your choice(s) will be notified and may contact you to discuss your interest.

Alternatively, if you wish to call universities directly, then check out step four.



Four

Get on the phone as early as possible – call your shortlist!

Universities want to talk to you about your grades, study, and other achievements. It's important that **you** make the call to the university (not your friends or family). All universities have friendly advisers who can discuss and guide you through your options and preferred course. They may even make you an offer.

Using the **Things I'd like to ask about** section in this Toolkit, note down the questions you would like to ask the university. They could include:

- The course and the content you will cover alongside any placement opportunities they may have
- Student life and accommodation offer
- Fees and funding
- Anything else that is important to you.

Remember, this is about choosing the right university for you!



Five

Make your decision and add your Clearing choice on UCAS Track

Once you've considered all your options (remember to refer to your scoring sheet in this Toolkit to help), it's time to make your decision.

Visit your Track 'choices' page on UCAS and click the 'Add a Clearing choice' button*. You will then be able to enter the institution code and course details by the date the university gave you on the phone. You can only make one choice – referring yourself means you've accepted the offer.

Remember, you need to contact universities to secure an offer before you can refer yourself. If you don't, you may not be accepted. If this happens, your 'Add a Clearing choice' button will appear again in Track.

If you've decided to apply directly to a university, they'll tell you what to do next.

* Please visit the UCAS website for the dates when you can refer yourself.



Six

Consider your choices using Clearing Plus

For 2020, UCAS has launched a new system called Clearing Plus to help you find the right course and university for you.

Clearing Plus automatically matches you to universities based on your subject interests and UCAS Tariff Points.

Once you're in Clearing, a button in UCAS Track will pop up asking if you would like to 'View Matches'.

Click on the button and you will find a list of available courses that UCAS thinks you would like to consider applying to.

If you find a course you like, all you need to do is click the button by that course saying, 'I'm interested'.

The university will then be notified of your interest and should get in touch with you to discuss your application further if there are places still available. From this, you might receive an offer.



Seven

Revisit the UCAS website to ensure your place has been confirmed

UCAS will let the university know that you have entered their details on Track. The university will check they've made you an offer and will update your application to show you have been accepted in your Track 'choices'.

UCAS will also send you a letter to let you know your place is confirmed.

Clearing checklist

Once you've seen what courses are available, you can use this guide to help make your decision.

All about me

Clearing number:

UCAS Track number:

Copy of personal statement (you may get asked to say a few words about yourself!)

Qualifications and points value:

A-levels, BTECs, Access qualifications, any other post-16 studies

UCAS Tariff points value



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www.bournemouth.ac.uk/clearing

Things I'd like to ask about

course content | course structure | assessment | placement opportunities | other important stuff

My shortlist

Clearing is fast – but don't feel pressured into making a decision. Use our shortlist to decide the best option for you. We would suggest a simple 1-5 scoring system, as a guide.

| | Your university of choice | Your university choice | Your university choice | Your university choice | Your university choice |
|---------------------------------------|---------------------------|------------------------|------------------------|------------------------|------------------------|
| Telephone no: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Course content | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Types of assessment (coursework/exam) | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Placement and work opportunities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Career prospects | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Facilities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Location | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Accommodation | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Financial support | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| | Total | Total | Total | Total | Total |

| | Your university of choice | Your university choice | Your university choice | Your university choice | Your university choice |
|---------------------------------------|---------------------------|------------------------|------------------------|------------------------|------------------------|
| Telephone no: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Course content | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Types of assessment (coursework/exam) | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Placement and work opportunities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Career prospects | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Facilities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Location | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Accommodation | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Financial support | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| | Total | Total | Total | Total | Total |