Owner:	Director of Marketing & Communications (Service Owner - Scholarships)
Version number:	1.0
Effective date:	June 2023
Due for review:	May 2024
Author:	Scholarship Implementation Group

Bournemouth University

Bournemouth University Scholarships Policy POSTGRADUATE TAUGHT (PGT)

Academic year intake 2023/24

Notes:
This document is for external publishing with the exception of noted appendices which contain potentially sensitive information relating to BU's internal business processes.

Scholarships offered to incoming students are reviewed on a regular basis and the University reserves the right to review, amend, and introduce new awards and to cease the award of scholarships.

Changes to scholarship provision, eligibility criteria, amount or any other major or minor details will be communicated to any affected applicants or potentially eligible students

A minor version of this document may be published to take account of any changes to our provision, the terms, conditions & eligibility.

BU SCHOLARSHIPS POLICY 2023/24: POSTGRADUATE TAUGHT

1. Scope and Purpose

1.1 Bournemouth University (BU) offers a range of postgraduate taught scholarships in order to reward achievement. Details of the scholarship benefits, eligibility to apply and deadline for applications are listed in Section 6 of this document.

1.2 The overarching purpose of offering scholarships is to attract talented students to BU by lowering or removing the financial barrier to study. Scholarships can be broken into three broad types:

a) **Recognising Achievement**: To recognise academic achievement or other talents (e.g. sport, music) and encourage students to continue to make a strong contribution in these areas to encourage high calibre applicants to BU.

b) **Recognising Partnership:** To recognise a special relationship with partner academic institutions and (sponsor) business organisations.

c) **Tactical Recruitment:**

- To invite applications from new markets by using scholarships as part of an integrated campaign to raise BU's profile
- To incentivise applications to courses that need to recruit more students, and would benefit from a raised profile
- To reduce the financial barrier for those who would otherwise be unable to take up a place.

1.3 The criteria for eligibility for each Scholarship are approved by Bournemouth University's Fees Group. The Scholarships Implementation Group (SIG), on behalf of the Fees Group, oversees the implementation and administration of all University Scholarships.

1.4 Scholarships are awarded on the basis of merit as defined within each scholarship category and will not be means tested or otherwise influenced by any other award/grant held by the scholarship applicant.

1.5 If an applicant is not successful in obtaining the scholarship award(s) they have applied for, an alternative scholarship offer can be recommended as appropriate by the relevant awarding committee or BU team, e.g. International Marketing & Student Recruitment Team (IMSRT).

1.6 Scholarship awards can be deferred within an academic year i.e., from September to January but not to the following academic year.

1.7 Eligibility criteria and exclusions apply to each scholarship category and are subject to review. Should SIG identify the need for changes to the criteria or terms and conditions of any scholarship, a proposal for the change with rationale and impact identified is submitted to the Service Owner (SO) for approval and to the Fees Group for final ratification. Any change will be communicated to all enquirers and applicants giving due notice of such change and published information amended. Any changes will apply to the entire cohort in the relevant academic period.

1.8 Ownership of scholarships is outlined below:

Service Owner	Director of Marketing & Communications (M&C)
Institutional approval	Fees Group
Policy & process • Scholarship framework • Market research • Promotion and communication • Scholarship communications to successful applicants as part of confirmation process • Policy and operational documentation	M&C Scholarships Implementation Group (SIG)
Financial • Financial modelling • Fund build in SITS	Finance & Performance (F&P)
Analysis and evaluation • Assessment of award impact	 PRIME Market Research team (M&C)
Operations/administration • Processing applications and forwarding to faculties for assessments • Confirmation of awards (internal and external) • Application to award overview • Inputting successful scholars to student record system	International Admissions Team International Recruitment Team UK Admissions Team AskBU (financial support)
Operations/administration • Qualifications queries and escalation	UK/International Admissions Team
Scholarships Implementation Group	

Structure to establish policy & procedures around scholarships decision-making and award.

2. Overview of Postgraduate Taught 2023/24 Scholarship provision

A. **Non-competitive scholarships**

NAME	NEW OR EXISTING	TYPE (PURPOSE)	DESCRIPTION	STUDENT TYPE	QUALIFICATION CRITERIA	PROCESS	VALUE	FUNDING INC SOURCE
A1a. Academic Excellence Scholarship PGT	Existing	Recognising achievement: to drive high calibre applications and early conversion	Unlimited to those qualifying. Promote as recognising Academic Excellence.	PGT UK	2.i honours or equivalent	Automatic	£2,000	Central
A1b. Academic Excellence Scholarship PGT	Existing	Recognising achievement: to drive high calibre applications and early conversion	Unlimited to those qualifying. Promote as recognising Academic Excellence.	PGT OS	High honours or equivalent (65%+)	Automatic	£3,500	Central
A2. BU Partner Academic Scholarship	Existing	Recognising partnership for sustainable recruitment	Unlimited to those qualifying. Promote as recognising Academic Excellence and "preferred partner" status First year of study only for taught programmes. For PGR students, as agreed with the receiving faculty and potentially for multiple years. Nb. No agent commissions are payable on these students.	UG, PGT and PGR OS	All students progressing from a formally recognised course at a formal BU Partner or recognised funding body (eg. overseas govt)	Automatic	As agreed with the faculty	Faculty
A3. Sanctuary scholarship	Existing	Recognising need	One	UG, PGT, UK & OS	As per sanctuary status criteria	Application	Dependent upon fee status and course	Central

B. **Competitive scholarships**

NAME	NEW OR EXISTING	TYPE (PURPOSE)	DESCRIPTION	STUDENT TYPE	QUALIFICATION CRITERIA	PROCESS	VALUE	FUNDING INC SOURCE
B1. 'Opportunity scholarship'	Existing	Tactical recruitment	One off, time limited scholarship as part of broader marketing campaign in target countries.	UG, PGT, PGR OS	A flexible tool as part of in country marketing activity and agreed throughout the year depending on need. Usually match-funded by key reps to tie in with Reps Engagement Strategy. Scholarships are not offered to other scholarship recipients and used at time of Clearing or for conversion activities		£45,000	Central
B2. Music scholarships	Existing	Recognising achievement Supporting excellence	Awarded in minor/major awards	UG, PG, UK and OS	Offer minor (£450)/major scholarships (£1150)	By application and consideration by appropriately constituted panel.	£32,500	Central
B3. Sport scholarships	Existing	Recognising achievement Tactical recruitment Supporting excellence	Awarded in minor/major awards	UG, PG, UK and OS	Up to £5,000 available for tuition fee reduction, coaching, equipment, expenses or support services		£75,000	Central

C. **Externally Funded Scholarships**

NAME	NEW OR EXISTING	TYPE (PURPOSE)	DESCRIPTION	STUDENT TYPE	QUALIFICATION CRITERIA	PROCESS	VALUE	FUNDING INC SOURCE
C1. Common-wealth Shared Scholarship Scheme	Existing	Strategic partnership	BU annually bids for awards. These awards attract very strong candidates who generally go on to influential posts back home. For 2022 entry BU was successful in the bid and allocated 3 scholarships	PGT OS	Eligible courses: MSc Sustainable Economic Development and Emerging Markets, MSc Medical Imaging with Management	Applications via Commonwealth Scholarship Commission, shortlist provided to BU for selection	Stipend £1133 per month + one warm clothing allowance £439	Central

C2. Chevening Partner scholarship scheme	Existing	Strategic partnership	A co-branded scholarship aimed at future leaders. BU waives the tuition fees and FCO covers allowance, expenses and flights	PGT OS	Eligible courses: MA International Political Communication, MSc International Investment and Finance, MSc International Hospitality & Tourism Management, MSc Cyber Security with Human Factors, MBA, MA Social Care	Application and interview by FCO	Two x tuition fee waiver	Central
C3. Chevening scholarship scheme	Existing	Strategic partnership	A UK Govt scholarship aimed at future global leaders. FCO covers allowance, tuition, expenses and flights	PGT OS	All programmes	Application and interview by FCO	20% tuition fee discount	Central
C4. GREAT Scholarships	Existing	Strategic partnership	BU bids annually for awards. A co-branded scholarship aimed at promoting the UK as a place to do business, study and visit. BU and the British Council match-fund a 10K fee discount. For Sep 2023 entry BU were allocated 3 scholarships	PGT OS	All programmes	Application and selection by BU	3 x £5,000 tuition fee discount	Central

1. Application process and eligibility

3.1 All awards specified in this policy are applicable to BU postgraduate taught (PGT) students studying campus-based full-time or part-time structured programmes (see Appendix 7). Students studying post-registration, distance learning or part-time student-driven programmes or BU validated programmes at other institutions are not eligible. BU International College (BUINTCOL) applicants are eligible to apply for BU scholarships for their BU degree, excluding any preparatory programme, subject to meeting the relevant criteria for each individual award. ***Note:*** Integrated Masters students are only eligible to be considered for the Scholarship provision at undergraduate level and therefore are **not eligible** for the Postgraduate Scholarship framework. Information about Undergraduate scholarships can be found on BU's website: www.bournemouth.ac.uk/ug-scholarships

3.2 With the exception of the Partner Academic Partnership, and discretionary in-country awards students can only be in receipt of one academic scholarship. However, eligible students may receive a sports or music scholarship in addition to an academic scholarship. Eligibility criteria and exclusions for each category of scholarship are laid out in Section 6.

3.3 With the exception of the BU Sport and Music Scholarships scholarships will normally be awarded for the first year of study at BU. Students studying part-time structured programmes will receive their scholarship over two- or three-years pro-rata. Students repeating units/years on an existing course or starting again as a first year on a new course will not be eligible.

3.4 All BU funded PGT Scholarships represent a tuition fee discount/waiver, based on the published full fee amount with the exception of Music and Sport Scholarships..

3.5 A student will only be eligible to receive one academic award for the highest value unless they specifically request otherwise. If a student is unsuccessful, they may be recommended for other suitable awards, subject to funds remaining (normally at a lower value). The awarding Faculty then decides if an award will be offered in such cases.

3.6 All students enrolling to study in a particular year, including those students who have deferred their entry from the previous year, are eligible for the scholarship framework offered for the enrolment year only. Students who commenced and subsequently suspended their studies, having partial scholarship funding, will be eligible for the remainder of that award if they recommence studies with BU.

3.7 Academic Excellence Scholarships, Opportunity Scholarships and Partner Academic Scholarships are awarded automatically if the conditions are met by the applicant, without the need for a separate application process to be completed. All other scholarships require a separate application to be made.

3.8 The application process is set out on the BU website and completed application forms should be submitted electronically at www.bournemouth.ac.uk/scholarships. Alternative application formats are available on request, by contacting our Future Students Enquiry Team (01202 961916).

3.9 Consideration will be given to all eligible applications provided the application is received before the published deadline. Applications for scholarship received after the published deadlines will not normally be considered.

3.10 Students applying for an award which is automatically assessed and where additional evidence or self-identification is required must provide such evidence when requested in a timely manner. If a student believes they are eligible for an award and has not received confirmation of this by 30 October (September entrants) or 31 March (January entrants), they should contact AskBU (current students).

3.11 Students will typically be notified of the outcome for awards that require applications, within 20 working days of the published deadline. Due to the number of applications, it may only be possible to contact successful candidates.

3.12 Communication of changes to scholarship provision, eligibility criteria, amount or any other major or minor details will be made to any affected applicants or potentially eligible students. Applicants or affected potentially eligible students will be provided 30 days' notice of the change and their rights to appeal, as per BU's Student Financial Support Appeal Procedure.

4. Appeals

4.1 Unsuccessful applicants wishing to appeal should write to appeals@bournemouth.ac.uk within 10 working days of being notified of the outcome of their application stating clearly the grounds for appeal.

4.2 As per the Student Financial Support Appeal Procedure document. (https://www1.bournemouth.ac.uk/students/help-advice/important-information) appeals will only be considered where there is evidence that the process of decision making in respect of an application did not follow the prescribed procedures; or where pertinent new information is available which was not included in the original application and which materially affects the application. Appeals against the University's judgement of the merit of an applicant against the published criteria will not be accepted.

5. Payment of awards

5.1 With the exception of the Music and Sports Scholarships, all PGT scholarships are paid via a reduction in tuition fees/full fee waiver of the published tuition fee, typically processed in advance of online enrolment and subject to students providing confirmation of actual grades at enrolment.

5.2 BU Music & Sports Scholarships: Depending on the scholarship, awards can consist of a range of financial awards, or the provision of tuition, coaching, equipment, or funding for competitions and travel expenses and additional support services (e.g. massage, lifestyle, chiropractic treatment etc).Scholarship payment is made subject to confirmation of enrolment and participation on a monthly basis, for the sports and music scholarship; this is reviewed and managed throughout the academic year based on engagement and maintaining levels.

6. Scholarship Categories

6.1.1 & 6.1.2 BU Postgraduate Academic Excellence Scholarships

Mode of Attendance: Full-time or part-time structured (part-time student-driven and distance learning are not eligible)

Place of Attendance: BU campus

Fee Status: All

Level of Study: Postgraduate (Taught Master's), including CPE and LPC, and Master's by Research (MRes).

Criteria: 1) Home: UK Bachelor Honours Degree 2.1 or equivalent**; CPE with a merit profile (for LPC entry)

2) Overseas: Equivalent overseas qualification of a UK Bachelor Honours Degree of higher 2.1 (65%+)**; CPE with a merit profile (for LPC entry)

Exclusions: Postgraduate Diplomas, post-registration and professional programmes, part-time student-driven programmes and distance-learning programmes are excluded from this award. Courses eligible for the NHS Learning Support Fund are also excluded.

Value of award: 1) Home: £2,000 fee reduction
2) Overseas: £3,500 fee reduction

**Non-UK qualifications will be assessed against the UK equivalency using BU International Qualifications database. Details can be obtained from the International Admissions Team iat@bournemouth.ac.uk

Deadline and eligibility for inclusion:

i. All eligible students joining the University in September 2023 and January 2023 (including any deferrals entering in September/January) who meet the University's published eligibility criteria for a Postgraduate Academic Excellence Scholarship will receive the award.

ii. A student's fee status (Home or Overseas) will be used to determine the criteria for the award that they may be eligible for.

iii. In the majority of cases the scholarship award will be confirmed once the University has received the student's confirmed results as evidence uploaded in the myHub student application. UK Students awaiting final grades will be provisionally awarded the scholarship on the basis of their predicted grades, should they meet the award criteria. Evidence must clearly state a 2.1 or equivalent for Home applicants, or 65% or equivalent for overseas applicants as identified by IMSRT..

iv. Any student who has not received a confirmation of their scholarship will have until 31 January (for those enrolling in September) and until 30 June (for those enrolling in January) to provide evidence of their qualifications to the university for consideration.

i. All students must present original certificates for all qualifications at enrolment, or scholarships may be withdrawn.

v. An equivalency document benchmarking the above classification for the most frequently received non-UK qualifications has been produced by the International Marketing & Student Recruitment Team (IMSRT) and is published on BU website here: https://www.bournemouth.ac.uk/study/postgraduate/fees-funding/scholarships/international-student-scholarships/academic-excellence-scholarship-international

vi. For applicants who hold both Bachelor's and Master's/PhD degrees, if their Bachelor's degree is marginally below the threshold but their higher degree has met the criteria, the Academic (Excellence) Scholarship can be awarded.

vii. The university will also consider a Master's degree or higher (or overseas equivalent) gained at a UK institution when a minimum grade of 60%/Merit (or overseas equivalent grade) has been achieved, as meeting the requirement for an Academic (Excellence) award.

viii. Students entering CPE or LPC programmes directly and those progressing from CPE to LPC will be eligible for the award so long as they satisfy the criteria.

6.2 BU Partner Academic Scholarships

Mode of Attendance: Full-time only

Place of Attendance: BU campus

Fee Status: Overseas

Level of Study: PGT and PGR. For PGR students as agreed with the receiving Faculty and potentially for multiple years

Criteria: All students progressing from a formally recognised course at a formal BU Partner or recognised funding body (e.g. overseas government). Full details of BU's current partner scholarships and eligible courses can be obtained at: https://www.bournemouth.ac.uk/study/undergraduate/fees-funding/scholarships/international-student-scholarships

Value of award: As agreed with faculty

Deadline and eligibility for inclusion:

All students joining an eligible programme at the University in September 2024 from a formal overseas partner will receive the award.

6.4. Opportunity Scholarships

Mode of Attendance: Full time

Place of Attendance: BU campus

Fee Status: Overseas

Level of Study: Postgraduate (Taught Master's)

Criteria: BU applicants who have been interview in-country by a member of International Marketing and Student Recruitment Team (IMSRT) and who have been recommended for this award for conversion purpose. It can be awarded in addition to another BU scholarship that has been already offered.

Value of award: Varies

Deadline and eligibility for inclusion:
This is targeted scholarship aimed at reducing the financial barrier for those who would otherwise be unable to take up a place of study at BU.

Recommendation is made by a member of International Marketing & Student Recruitment team who has interviewed the applicant in-country. The award will be applied as part of the admissions function and advised by the International Student Recruitment Manager.

6.5 Chevening Scholarship (External Scholarship)

Mode of Attendance: Full time

Place of Attendance: BU campus

Fee Status: Overseas

Level of Study: Postgraduate (Taught Master's).

Criteria: Must be applying to join a one-year postgraduate Master's course that starts in September/October.
Must be a citizen of a Chevening-eligible country at the time of application and intend to return there at the end of the period of study.
Hold an Undergraduate degree that is equivalent to at least an upper-second class honours degree in the UK.

Must have achieved the minimum Chevening English language requirement (minimum IELTS (Academic) 6.5 with minimum 5.5 in each component) or equivalent.
Must have completed at least two years' work experience before applying.

Value of award: Chevening Scholarships are funded by the Foreign and Commonwealth Office (FCO) and partner organisations. A full Chevening Scholarship includes tuition fees, travel to and from home country, an arrival allowance, the cost of an entry clearance (visa) application, a grant for thesis or dissertation, an excess baggage allowance, and a monthly personal living allowance.

Partner organisation, in this instance Bournemouth University, is liable for 20% of the tuition fee with the FCO paying 80%.

Deadline and eligibility for inclusion:

Candidates who are shortlisted are interviewed by the British Embassy or High Commission in their home country.

The deadlines are country specific, but the application window is usually August each year for September entry in the following year. Full details can be obtained: www.chevening.org/apply/guidance

The contacts for Chevening Scholarship are as below:

Contact at FCO:
Maggie Goncalves
Programme Officer
Chevening Scholarship Secretariat
Woburn House
20-24 Tavistock Square
London WC1H 9HF
Telephone: +44 (0)20 3714 8369
Fax: +44 (0)20 7387 2655
Maggie.Goncalves@cscuk.org.uk
www.chevening.org

Contact at BU:
James Littlewood
International Business Development Manager
Tel: 01202 961613
Email: jlittlewood@bournemouth.ac.uk

6.6 BU Chevening Joint Scholarship

Mode of Attendance: Full time

Place of Attendance: BU campus

Fee Status: Overseas

Level of Study:	Postgraduate (Taught Master's).
Criteria:	Must be applying to join MA International Political Communication course that starts in September/October. Must be a citizen of a Chevening-eligible country at the time of application and intend to return there at the end of the period of study. Hold an Undergraduate degree that is equivalent to at least an upper-second class honours degree in the UK. Must have achieved the minimum Chevening English language requirement (minimum IELTS (Academic) 6.5 with minimum 5.5 in each component) or equivalent. Must have completed at least two years' work experience before applying.
Value of award:	Chevening Scholarships are funded by the Foreign and Commonwealth Office (FCO) and partner organisations. This Scholarship includes tuition fees, travel to and from home country, and a monthly personal living allowance. Partner organisation, in this instance Bournemouth University, is liable for the fee waiver with FCO providing the living allowance

Deadline and eligibility for inclusion:

The deadlines are country specific, but the application window is usually August each year for September entry in the following year. Full details can be obtained: www.chevening.org/apply/guidance

The contacts for Chevening Scholarship are as below:

Contact at FCO:
Maggie Goncalves
Programme Officer
Chevening Scholarship Secretariat
Woburn House
20-24 Tavistock Square
London WC1H 9HF
Telephone: +44 (0)20 3714 8369
Fax: +44 (0)20 7387 2655
Maggie.Goncalves@cscuk.org.uk
www.chevening.org

Contact at BU:
James Littlewood
International Business Development Manager
Tel: 01202 961613
Email: jlittlewood@bournemouth.ac.uk

6.7. BU Sport Scholarship

Mode of Attendance:	Full time or part-time structured
Place of Attendance:	Eligible courses on the BU campus
Fee Status:	All
Level of Study:	Postgraduate (Taught Master's) including CPE and LPC, and Master's by Research (MRes).

Criteria

- Be studying at BU and received and accepted an offer of a place on a postgraduate course
- Demonstrate excellence in their chosen sport, be part of a National Governing Bodies Regional, National and/or International squad and compete at this level (individual athletes will also need to be competitive with top performers within the British Universities & Colleges Sports, BUCS, programme)
- Commit to continue to develop in the sporting arena in all aspects of Technical, Tactical, Physical, Mental and Lifestyle of their sport and to engage fully with our support programmes
- Ensure their application is supported by an online reference from a High-Performance Coach or National Governing Body coach. If applying for a sport that sits outside our performance BUCS programme, students will need to ensure that two references are sent alongside their application.

Selection process

- Students will need to complete the online application and ensure the relevant reference form(s) is submitted
- Students will need to provide video evidence of themselves competing in the last 72 months
- The deadline for applications is 31 August (for September entry) or 30 November (for January entry)
- There will be an initial panel meeting 10 days after the closing date and outcomes of any awards will be communicated within 7 days and/or further clarification given if required
- Applicants will be ranked on merit as determined by the panel based on:
    - Reaching the minimum standards of the criteria
    - Evidencing and/or showing the ability in completing all responsibilities
    - Comments from the referee(s)
    - Ability to compete in BUCS recognised sport
    - Whether they are in a Junior and/or Senior National/International squad and competing at that level (Individual athletes)
    - Whether they are in a regional squad or above and competing at that level (Team Sport athletes).

Scholarship renewal

Where relevant, and in order for a scholarship to be renewed, students will be expected to detail and/or confirm the following to the Sport Performance Manager:

- That they are a BU student and completing a minimum of 60 credits per year. When on placement year, students cannot be awarded any financial scholarship but could access in-kind provision services
- That students will continue to meet your sporting profile of the original application and maintain all responsibilities or have demonstrated in previous seasons
- Students will attend a meeting with the Sports Performance Manager before the end of October (September starter) February (January starter) to identify/clarify development goals and performance aims and how the scholarship package will assist the season
- Evidence of attendance at least 75% of sport specific training sessions and what improvements have been made in previous season
- Evidence of attendance at least 85% of strength and conditioning sessions and what improvements have been made in previous season
- Attendance at the pre-season Strength & Conditioning sessions
- Details of training and performance programme between May to September
- Details of training and performance programme whilst on placement.

Value of award: A range of Sports Scholarships packages may be awarded which can comprise financial support and/or in-kind provision services (SportBU) as detailed below:

- Cash awards range from up to £5000
- Free Gym membership
- Strength & Conditioning coaching
- Sports massage
- Chiropractic treatment
- Performance workshops (nutrition, anti-doping, performance mind sets, media training etc**)**
- Lifestyle sport
- Access to Game Ready Machine

Deadline and eligibility for inclusion:

i. The deadline for applications is 31 August (September entrants) or 30 November (January entrants).

ii. Awards and award values are likely to reflect the key priority sports areas for BU. Full details can be found in Appendix 4.

iii. The award and continued eligibility for the BU Sports Scholarship are on the condition that the student adheres to the terms and conditions of the scholarship agreement.

iv. Scholarships will be paid for the first year of study and may be continued for subsequent years of study (excluding placement year) providing students continue to meet the criteria and complete a satisfactory renewal form.

6.8. Music Scholarships

Mode of Attendance:	Full-time or part-time structured
Place of Attendance:	BU campus
Fee Status:	All
Level of Study:	Postgraduate (Taught Master's) including CPE and LPC, and Master's by Research (MRes).
Criteria:	Students must be able to demonstrate that they are a talented instrumentalist or vocalist, and have been involved in ensemble activity.
To be considered for the award, students will need to have reached at least Grade 8 of the Associated Board, Trinity or LCM in their main instrument/voice. Additionally, as applicants should have an academic grounding in music and have passed A-level (C or above) or Grade 8 theory. Students must also demonstrate how they wish to develop musically, as well as academically. It is expected that scholars will work towards higher level musical qualifications.	
Value of award:	Music scholars receive free tuition and other benefits in kind, such as examination fees and assistance with buying music. This amounts to approximately £600 per year for September 2020 and January 2021 entry.

7. Withdrawals and Suspensions

7.1 Students must be fully enrolled at the time that the scholarship payment is due. No payment will be made to students who have interrupted or suspended their studies. Students who withdraw prior to the payment date will not be entitled to a pro-rata payment. Enrolment status is checked by the Finance and Performance Team on a monthly basis before triggering card payments and a termly basis for fee waivers.

7.2 If a scholarship recipient chooses to suspend their study their scholarship will be frozen. Payments commensurate with the remaining funding for that level of study will recommence when the student returns to study. Time limits apply to a frozen scholarship. Students are usually expected to recommence their studies within 18 months of the date of the suspension to receive the remaining funding.

8. Tracking, reporting and monitoring on scholarships

8.1 All 'automatic' awards (Academic Excellence) will be recorded in the Student Record System (SRS – SITS) for statutory reporting purposes. AskBU Student Services team will manage an administrative overview of competitive awards (by application) and track progress with decision boards.

8.2 An annual report on the overall number and value of all scholarships awarded via funding classifications and scholarship category will be presented to Fees Board in March of each year.

8.3 M&C will provide recommendations to the Fees Board, including feedback on scholarships provision, decision-making and award process.

9. Budgets

9.1 Funding for awards is approved by Faculty and central budgets.

9.2 Financial control measures assume the regular checking of a 'random' sample of automatically assessed awards on a monthly basis. Competitive (by application) scholarships will be approved by default on receipt of the award shortlist and selection of the successful recipient(s).

10. Disclaimer

10.1 Scholarships will be reviewed on a regular basis and the University reserves the right to review, amend, and introduce new awards and to cease the award of scholarships at any time. A revised (minor) version of this document will be published to take account of any changes to our provision, the terms, conditions & eligibility.

10.2 To ensure compliance with Competition & Markets Authority guidance in relation to the accuracy of information, the only permitted changes to online and printed information are through the Scholarships Implementation Group and from a major or minor version of this Policy & Process document. All changes will be approved by the Director of M&C as Service Owner.

Appendices

BU SCHOLARSHIPS POLICY 2023-24: POSTGRADUATE

Appendix 1*:	Academic Scholarship (Home) – Equivalencies to a UK 2:1 degree https://www.bournemouth.ac.uk/study/postgraduate/fees-funding/scholarships/uk-eu-student-scholarships/academic-achievement-scholarship
Appendix 2*:	Academic Excellence Scholarship (International) – Equivalencies to 65% of a UK degree https://www.bournemouth.ac.uk/study/postgraduate/fees-funding/scholarships/international-student-scholarships/academic-excellence-scholarship-international
Appendix 3:	BU Priority Sports
Appendix 4:	BU Sports Scholarship Agreement
Appendix 5:	BU Music Scholarship Agreement

***Scholarships equivalency tables are available at: www.bournemouth.ac.uk/scholarships**
Grade equivalencies will only be provided on our website for a limited time. To receive a copy of grade equivalencies for an old policy, or where you have not been able to locate on our website, please contact: futurestudents@bournemouth.ac.uk

**Appendices marked '(Int)' are for internal guidance only. These may contain potentially sensitive information relating to BU's internal business processes and are not external publishing, and should be omitted from this document.

Appendix 3 – BU Priority Sports

- American Football
- Archery
- Athletics & Cross Country
- Badminton
- Basketball
- Boxing
- Cricket
- Cycling
- Equestrian
- Fencing
- Football
- Futsal
- Golf (FOCUS SPORT)
- Gymnastics
- Hockey
- Ju Jitsu
- Judo
- Karate
- Lacrosse
- Modern Biathlon/Pentathlon
- Netball
- Rowing
- Rugby Union
- Sailing
- Snooker
- Snowsports
- Squash
- Surfing
- Swimming
- Table Tennis
- Tennis
- Trampolining
- Triathlon
- Ultimate Frisbee
- Volleyball (FOCUS SPORT)
- Water Polo
- Windsurfing

Appendix 4 – Exemplar Sporting Scholarship Agreement – Sports scholarship recipients

Sporting Scholarship Agreement

This agreement made on ..... 2021 and is valid until and including 31st August 2022 ("**The Term**") between

BOURNEMOUTH UNIVERSITY HIGHER EDUCATION CORPORATION
("the University")

-and-

.....
("you/Sports Scholar"/your")

The purpose of the Sporting Scholarship is to assist an athlete to fulfil their sporting potential whilst balancing their academic studies. The University expects recipients of a Sporting Scholarship ("Sports Scholar") to adhere to their sporting responsibilities and meet the academic requirements of their chosen degree whilst at the University.

Bournemouth University Sport Scholarship Aims & Objectives

The overall aim of our Sporting Scholarship programme is to meet the key ambitions of our Sport Strategy and improve the sporting opportunities offered at Bournemouth University by supporting and engaging with performance athletes in order to assist the development of the University's Sport Strategy through recruitment, recognition of student success, retention, and public engagement.

We aim to:

- Create a balance to enable Sports Scholars to excel whilst studying for a first-class degree, develop their employability and to fulfil their sporting potential.
- Provide an athlete-centred approach for all Sports Scholars through regular contact with our Sport Development Manager.
- Promote the University as a world-class provider of education, training and research, as well as a provider of expert support services for sports professionals.
- Improve the awareness of how sport has an important impact on wellbeing.
- Assist in the recruitment, retention and development of athletes.
- Improve the ranking of the University in the British Universities and Colleges Sport (BUCS) leagues.
- Increase the profile and marketability of SportBU.

1 Terms of the agreement

This Sporting Scholarship Agreement must be read in conjunction with the Student Agreement to which you are bound by virtue of your enrolment on a course at The University. The terms of this Sporting Scholarship Agreement apply to you in addition to the terms of your Student Agreement, and in the event of conflict between the two agreements, the terms of the Student Agreement shall take precedence.

In consideration of the Sporting Scholarship received, you agree to the following terms:

1.1 to maintain a strong engagement with all aspects of your academic pathway and form good relationships with lecturers and course leaders. You must demonstrate a commitment towards studying at the University through attendance at timetabled course sessions and adherence to agreed course deadlines;

1.2 to demonstrate excellence in your chosen sport and be part of a Regional, National and/or International squad and compete at this level (individual athletes will also need to be competitive with top performers within the BUCS programme);

1.3 to attend, so far as is reasonably possible, preseason training which would start in the 1st or 2nd week of September;

1.4 to maintain your current performance level in training and competition and to challenge and aspire to continue developing to achieve long term goals or be able to demonstrate the potential to compete at these levels, as well as working towards agreed performance targets;

1.5 to continue to meet the sporting profile outlined in your original application and maintain all responsibilities;

1.6 to commit to, support, promote and participate fully in at least 75% of sport specific training sessions run by SportBU;

1.7 to commit to, support, promote and participate fully in at least 85% of strength and conditioning sessions run by SportBU;

1.8 to meet regularly (but, as a minimum, twice) throughout the season with the Sport Development Manager to carry out a needs analysis and establish a plan (weekly & annual) for the season and to show the desire to continue to develop in the sporting arena in all aspects of technical, tactical, physical, mental and lifestyle elements of your sport by completing a Sports Scholar Profile Template shared via Dropbox (weekly plan, annual plan, long term plan, development goals, performance aims, & finances);

1.9 to always portray the University & SportBU in a positive light and wear the SportBU or University Sports Scholarship kit (as applicable) at all competitions, when representing the University, at photo opportunities and at any other appropriate opportunities, or as directed by the Sport Development Manager;

1.10 to attend the initial scholarship welcome evening and other workshops provided by Sport BU throughout the season;

1.11 to represent the University in BUCS domestic championships for your sporting discipline and represent English Universities and/or British Universities when selected, unless National/International duties, University exams, injury or other extenuating circumstances (as notified to the Sport Development Manager) prevent this;

1.12 to be actively involved in your sport club at the University and to be an ambassador and role model to fellow athletes;

1.13 to be available for a minimum of three promotional events during their scholarship year that could include any of the following: Patrons welcome evening, open days, fresher fairs, press opportunities, interviews, sports specific recruitment events;

1.14 to update the Sport Development Manager with progress and achievements throughout the year and be willing to write blogs and/or vlogs prior/during/post events/competitions they are participating in to help with personal promotion and to raise the profile of the sporting provision at the University;

1.15 to abide by the rules of your sport and the code of conduct/ethics that has been agreed for or recognised by your National Governing Body (NGB);

1.16 to adhere to your NGB's anti-doping policies and regulations in addition to complying with the requirements of the WADA code.

2 Scholarships Benefits

The Sporting Scholarship package can be made up of any of the following and will be confirmed in writing to the individual.

2.1 Cash awards up to £5000
2.2 Free SportBU gym membership
2.3 Strength and conditioning coaching & training
2.4 Sport related workshops
2.5 Personal lifestyle support from the Sport Development Manager
2.6 Specialist support services that can include by arrangement
- 2.6.1 Chiropractic treatment
- 2.6.2 Sports massage
- 2.6.3 Physiology
- 2.6.4 Nutrition
- 2.6.5 Sport specific analysis

3 Monitoring and Evaluation

3.1 You must meet a minimum of twice during the Term with the Sport Development Manger to establish and maintain performance aims and developments goals.

3.2 You should be monitoring and evaluating your own performance on a regular basis and should consult with your coach for any clarifications and additional support.

3.3 You must complete the Sports Scholar Profile Document shared in the dropbox system to help evaluate progression, weekly timetables and annual plans.

3.4 The Strength & Conditioning register will be used to recognise attendance at additional support services.

4 Termination and Suspension

4.1 For the avoidance of doubt, the Sporting Scholarship will cease immediately in the event of you ceasing to be a student of Bournemouth University for whatever reason.

4.2 The University shall have the right (at its sole discretion) to amend, suspend or withdraw the award at any time in the event of material breach by you of the terms of either your Student Agreement or this Sporting Scholarship Agreement or if you (in the reasonable opinion of the Head of Sport Development) bring the University, SportBU, the Students' Union, your sport or any University official partners into disrepute.

4.3 If the financial element of any Sporting Scholarship provided to you is not (in the reasonable opinion of the University) used to aid your personal sporting performance and for what is considered to be personal benefit, the University shall be entitled to suspend or withdraw the that financial element with immediate effect.

4.4 The Sporting Scholarship awards are reviewed annually and therefore you must submit a new application each year to be considered for further scholarships. There is no guarantee of the same amount, or any amount, of Sporting Scholarship being awarded in any subsequent years of University study.

4.5 Notwithstanding anything else in this Clause 4, any alteration of the level of award will be decided via periodic review and will be at the discretion of the Sport Development Manager. In addition, the University shall have the right (in its sole discretion, but acting reasonably) to recover from you the whole amount (or any part thereof) of the financial element of any Sporting Scholarship already paid to you at the time of termination or suspension of the Sporting Scholarship.

5 Media Consent Form

5.1 You acknowledge that it is a condition of receiving a Sporting Scholarship that your consent is provided as detailed below.

5.2 Subject always to the University's compliance with the Data Protection Act 1998 and any other applicable data protection legislation in force from time to time:

5.2.1 You hereby consents to the use of any photographic image, video recording, audio recording or quote of you obtained whilst carrying out your duties as a Sports Scholar (collectively referred to as "Images") by employees of the University or by agents authorised on behalf of the University.

5.2.2 You also consent to the University releasing Images to any relevant NGB, BUCS, Sport England Talented Athlete Scholarship Scheme and selected local clubs and organisations for marketing and publicity purposes.

5.2.3 You acknowledge that Images will be stored in an online image bank at the University and could be used for marketing and publicity purposes by the University in publications including but not limited to, the University's prospectuses, annual report/review, newsletters, course literature, advertisements, social media and websites.

Sports Scholar Declaration

I ..... accept the Sporting Scholarship award for the Term.

I agree to adhere to all of the terms and conditions outlined above. Furthermore, I understand that if I do not adhere to the agreed terms and conditions the award may be withdrawn.

Signed..... Date .....

Sports Development Manager

Signed..... Date .....

Appendix 5 – Exemplar Music Scholarship Agreement – Music scholarship recipients

BU Music Scholarships 2020-21

Dear Music Scholar,

Congratulations on the award of your music scholarship for the coming year and I hope that you will enjoy all the opportunities that we have available for you.

Your scholarship is awarded on the condition that you make an **ongoing commitment to your personal musical development and to the musical life of the university**. To comply with these conditions, you must:

- Take weekly 30 minute instrumental lessons (25 lessons per annum) with one of the University's tutors. You can, of course, extend these to 1 hour lessons if you wish and the additional fees will be deducted from your scholarship fund. Any exam entry fees and accompaniment costs will also be deducted from your scholarship fund at source.
- In consultation with the Head of Music agree to participate in at least one ensemble from the following list and attend rehearsals and concerts regularly. You may, of course, attend more than one ensemble.
    - Chamber Choir
    - Orchestra
    - Big Band
- Perform in at least 5 major university concerts / recitals each year.
- Show evidence of progress on your main instrument/voice. For example, in year 1 you will be expected to have made significant progress towards achieving a first diploma from one of the recognised conservatoires.

{Details of scholarship provided here}

Please be aware that your scholarship will be withdrawn if you fail to adhere to the conditions under which it was awarded. All funding is reviewed annually. To re-qualify for funds in the next academic year you will be asked to submit a written report giving details of your progress within the previous year and listing your contribution to BU Music. Your instrumental teacher will also be asked to supply a progress report.

If you have any further questions please call at the music office, telephone 01202 965018 or e-mail me.

Ian Davis (Head of Music) idavis@bournemouth.ac.uk

Ian Davis
(Head of Music)

Appendix 6: Part-time Structured Programmes

FACULTY	PROGRAMME
Bournemouth University Business School	MA HUMAN RESOURCES MANAGEMENT MSC PROFESSIONAL DEVELOPMENT (HUMAN RESOURCES MANAGEMENT) MSC EVENTS MANAGEMENT MSC INTERNATIONAL HOSPITALITY AND TOURISM MANAGEMENT MSC SPORT MANAGEMENT MSC TOURISM MANAGEMENT MSc DISASTER MANAGEMENT
Faculty of Health & Social Sciences	MSc HEALTH RESEARCH MSc MEDICAL IMAGING WITH MANAGEMENT MSC NUTRITION AND BEHAVIOUR MA CRIMINOLOGY AND CRIMINAL JUSTICE
Faculty of Media & Communication	MA CINEMATOGRAPHY FOR FILM AND TELEVISION MA DIRECTING FILM MA FILM AND TELEVISION MA POST PRODUCTION EDITING MA PRODUCING FILM AND TELEVISION MA PRODUCTION MANAGEMENT MA SCRIPTWRITING MA SOUND DESIGN FOR SCREEN LLM PUBLIC INTERNATIONAL LAW LLM INTELLECTUAL PROPERTY LLM ITERNATIONAL COMMERCIAL LAW LLM INTERNATIONAL TAX LAW MA INTERNATIOJNAL POLITICAL COMMUNICATION MA POLITICAL PSYCHOLOGY MA MARKETING COMMUNICATIONS MA IN ENGLISH AND LITERARY MEDIA

Faculty of Science & Technology	MSC BIODIVERSITY CONSERVATION MSC DATA SCIENCE AND ARITIFICIAL INTELLIGENCE MSC DIGITAL HEALTH MSC DIGITAL HEALTH AND ARTIFICIAL INTELLIGENCE MSC INTERNET OF THINGS MSC INTERNET OF THINGS WITH CYBER SECURITY MSC INTERNET OF THINGS WITH DATA ANALYTICS MSC MECHANICAL ENGINEERING DESIGN MSC FOUNDATIONS OF CLINICAL PSYCHOLOGY MSC HEALTH PSYCHOLOGY MSC BIOARCHAEOLOGY MENG ENGINEERING MSC CLINICAL AND DEVELOPMENTAL NEUROPSYCHOLOGY MSC CYBER SECURITY AND HUMAN FACTORS MSC ENGINEERING PROJECT MANAGEMENT MSC INVESTIGATIVE FORENSIC PAYCHOLOGY MSC PSYCHOLOGY MSC COGNITIVE NEUROSCIENCE MSC HUMAN CENTRED AI MSC HUMAN CENTRED AI FOR GAMES DEVELOPMENT MSC ROBOTICS