

We're open for Clearing

Call us on **01202 966777** to discuss your future



Clearing toolkit

Clearing Open Days

Wednesday 31 July

Friday 16 August

Saturday 17 August

Wednesday 21 August

Make this
your uni



Your guide to Clearing

You can use the Clearing process to find any remaining university spaces to study this year. Whether you've already made an application and want to change your choice, didn't get the grades you expected or have simply decided that you do want to go to uni after all – this guide is for you.

What is Clearing?

Clearing is organised by UCAS. It is the final part of the university admissions process and is the last opportunity for you to find a place at university if you want to start this September.

Who is Clearing for?

Clearing is for students who:

- Haven't been able to secure their firm or insurance choice on UCAS
- Have changed their mind about their choices and want to 'shop around'
- Sent their application to UCAS after 30 June
- Want to make a new application to study this September.

When is Clearing?

The UCAS website will show Clearing vacancies from 5 July. Often universities will open earlier, and some may open nearer to A-level results day.

How do I find out which courses are in Clearing?

You will find the full lists of courses in Clearing:

- On individual university websites
- On the UCAS website
- In the national press.

Think you might have done better than you expected?

You may be able to use the Adjustment process to change your university choice. Please get in touch with us if you would like to talk about this further.

What can I expect from BU through Clearing

We want to make sure you have the very best support to start university. There is a range of accommodation available and you may be eligible for:

- ★ **Scholarships** – based on your academic grades and for Sport and Music too
- £ **Bursaries** – to support eligible students from low-income households or care leavers
- ★ **BU Starter Kit** – a little something from BU to get you off to the best start at uni. Choose from an introductory gym membership, shopping vouchers or book vouchers.

More information and full terms and conditions at: www.bournemouth.ac.uk/clearing-next-steps

Good luck with your search

BU is open for Clearing, so call us to discuss your options or for more information and support about the process.

How does Clearing work?

If you're looking for a university place in Clearing, here's your step-by-step guide to what you need to do.



One

Visit the UCAS website: www.ucas.com

If you've not yet made a uni application, you'll need to register with UCAS and make an application, or check if universities accept direct applications. You'll receive a welcome email from UCAS to access Track once you submit your application. The email will contain your Clearing number.

If you applied for uni earlier in the cycle and your grades aren't what you were expecting, you'll know you're in Clearing if Track says 'You are in Clearing' or 'Clearing has started'.

Use the 'Clearing checklist' on the following pages to make a note of the following:

- Your Clearing number
- Your UCAS Track number.



Two

Make a list of your qualifications and their UCAS Tariff points value



Three

Consider alternative institutions and courses – make a shortlist of courses you are interested in

You can find official Clearing course listings on the UCAS website, in the national press or on individual university websites. Make a note of the telephone number of the institution and the course you are interested in.



Four

Get on the phone as early as possible – call your shortlist!

Universities want to talk to you about your grades, study and other achievements. So it's important that **you** make the call to the university (not your friends or family).

- Ask about the course content, structure, assessment, placement opportunities and anything else that is important to you
- Listen to what they have to say. Ask if it's possible to visit them so you can get a feel for the university
- Remember – it's not just about them choosing you, it's about you choosing them!



Five

Make your decision and add your Clearing choice on UCAS Track

Once you've considered all your options (use our scoring sheet in this Toolkit to help!), it's time to make your decision. Visit your Track 'choices' page on UCAS and click the 'Add a Clearing choice' button*. You will then be able to enter the institution code and course details by the date the university gave you on the phone. You can only make one choice - referring yourself means you've accepted the offer.

If you've applied directly to a university, they'll tell you what to do next.

* Please visit the UCAS website for the dates when you can refer yourself.



Six

Revisit the UCAS website to ensure your place has been confirmed

UCAS will let the university know that you have entered their details on Track. The university will check they've made you an offer and will update your application to show you have been accepted in your Track 'choices'. UCAS will also send you a letter to let you know your place is confirmed.

You need to contact universities to secure an offer before you can refer yourself. If you don't, you may not be accepted. If this happens, your 'Add a Clearing choice' button will appear again in Track.

Clearing checklist

Once you've seen what courses are available, you can use this guide to help make your decision.

All about me

Clearing number:

UCAS Track number:

Copy of personal statement (you may get asked to say a few words about yourself!)

Qualifications and points value:

A-levels, BTECs, Access qualifications, any other post-16 studies	UCAS Tariff points value

GCSEs

Things I'd like to ask about

course content | course structure | assessment | placement opportunities | other important stuff

My shortlist

Clearing is fast - but don't feel pressured into making a decision. Use our shortlist to decide the best option for you. We would suggest a simple 1-5 scoring system, as a guide.

	Your university of choice	Your university choice	Your university choice	Your university choice	Your university choice
Telephone no:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Course content	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Types of assessment (coursework/exam)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Placement and work opportunities	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Career prospects	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Facilities	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Location	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Accommodation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Financial support	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/> Total	<input type="text"/> Total	<input type="text"/> Total	<input type="text"/> Total	<input type="text"/> Total

	Your university of choice	Your university choice	Your university choice	Your university choice	Your university choice
Telephone no:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Course content	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Placement and work opportunities	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Location	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Accommodation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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	<input type="text"/> Total	<input type="text"/> Total	<input type="text"/> Total	<input type="text"/> Total	<input type="text"/> Total