

Job Description

Post/Job Title:	Demonstrator in Psychology
Ref:	FST309/504017
Location:	Poole House, Talbot Campus
Faculty/Professional Service:	Faculty of Science & Technology
Group/Section:	Psychology
Normal hours per week:	1 FTE (Some flexibility will be required in order to ensure that key time scales and deadlines are met).
Grade:	5
Accountable to:	Head of Psychology Department

Job Purpose

1. Help to provide a mixture of demonstrating support for lecturing staff by helping with the delivery of seminars, demonstrating in laboratory classes and on occasion and in collaboration with appropriate members of the academic staff undertake marking of assignments.
2. To support technical and programming support for experimentation using EEG, TMS, tDCS, eyetracking, ePrime, etc.
3. To contribute to the sustained excellence of a student learning experience in psychology.

NB The balance of responsibilities may vary from time to time and will be reviewed as part of the appraisal process.

Main Responsibilities

Students and Learning

- Provide demonstrating support for academic staff by helping to deliver seminars, helping to plan and deliver laboratory classes and providing advisory support for students.
- Provide practical technical instruction and demonstrations in collaboration with appropriate members of the academic staff.
- Supervise students working in laboratories and any other relevant areas for which the Faculty has responsibility.
- Monitor student performance and on occasion and in collaboration with appropriate members of academic staff, undertake the marking of assignments.
- Help to develop practical exercises, demonstrations and other learning packages and aids for student use.
- Provide programming and technical support for ongoing research particularly where specialist equipment is used (initial training will be provided).

Other

- Carry out Faculty administrative duties as required.

- Maintain personal and professional development in line with an agreed appraisal programme in order to enhance personal contribution to learning and teaching and other relevant activities.
- To contribute to the sustained excellence of a student learning experience in psychology.

Organisation Chart

The Demonstrator in psychology will work alongside a team of demonstrators and technicians and report to the Head of Department. They will work with the academic teaching team in running seminars and workshops and supervising the laboratories.

Contacts

Internal: Academic and professional service colleagues, Students, HR, Legal Services, Health and Safety, IT services, Estates

External: Suppliers, consultants, and casual staff, BU alumni

Challenges

The postholder is expected to work to tight deadlines and liaise with different organisations to ensure the laboratories are running smoothly

Additional Information

NB:

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

BU is an equal opportunities employer which values a diverse workforce. The post holder must at all times carry out their responsibilities with due regard to the University's Dignity, Diversity and Equality Policy Statement.

Our highly skilled and creative workforce is comprised of individuals drawn from a broad cross section of the globe, and who reflect a variety of backgrounds, talents, perspectives and experiences to build our global learning community. Through fused activity, the post holder must have an understanding of and commitment to promoting a global outlook.

All employees have an obligation to be aware of and comply with the Universities Sustainability Policy, Carbon Management Plan and associated documents, and to ensure that whilst at work that they demonstrate the adoption of sustainable habits or practices and carry out their day-to-day activities in an environmentally responsible manner.

June 2019



Person Specification

Post / Job Title: Demonstrator in Psychology	Post No: FST309
Faculty / Service: Faculty of Science & Technology	Date: June 2019
SELECTION CRITERIA	Essential / Desirable
Knowledge (including experience & qualifications)	
Good degree or equivalent in a relevant subject area (typically a BSc/BA in Psychology)	E
A sound understanding of core concepts in psychological theory and research and the ability to convey that understanding clearly to students.	E
Ability to provide programming support where specialist equipment is used.	E
Experience using EEG, TMS, tDCS, and/or eye tracking	E
Experience of teaching, particularly at undergraduate level.	D
PhD or equivalent in relevant subject area	D
Relevant teaching qualification (e.g. Higher Education Academy (HEA) Practitioner/ILTHE member or equivalent) or demonstrable teaching experience	D
Skills	
Good communication, interpersonal and organisational skills.	E
Ability to communicate clearly and sympathetically with undergraduate students.	E
Ability to provide effective supervision of undergraduate students when carrying out coursework.	E
Ability to assess student coursework in a reliable and positive way.	E
Ability to programme (a knowledge of E-Prime, Python, and Experiment Builder are desirable)	E
Attributes	
Capable of working in a team, particularly where effective liaison is required.	E
Ability to work effectively to deadlines.	E
A commitment to enhancing students' experience.	E
An ability to enthuse and inspire students.	E