



Job Description

Position/Job Title:	Principal Academic in Healthcare Statistics
Ref:	HSS385/0005036511
Location:	Bournemouth Gateway Building
Faculty/Professional Service:	Faculty of Health and Social Sciences
Group/Section:	Medical Sciences and Public Health
Normal hours per week:	1.0 FTE (Some flexibility will be required in order to ensure that key time scales and deadlines are met).
Grade:	9
Accountable to:	Deputy Dean

Job Purpose

To support the Dean and other senior academic staff to develop, lead and/or deliver relevant activities in the Faculty in order to achieve key objectives and targets as appropriate amongst the following:

- To fuse education, research and professional practice in a synergistic manner and contribute to Fusion at BU.
- To demonstrate established/sustained evidence of research / educational delivery and good practice as defined in the Academic Career Framework.
- To possess an established body of published work and/or artefacts relevant to own discipline both in terms of type and volume as defined in the Academic Career Framework.
- To make an established contribution to professional practice in own discipline at a national level as defined in the Academic Career Framework.

Main Responsibilities

Fusion and Values

- To fuse education, research and professional practice in a synergistic manner and contribute to Fusion at BU.
- To demonstrate sustained evidence of a team based contribution to Fusion within the Faculty where opportunities allow.
- To demonstrate emerging evidence of leadership of Fusion and mentorship of others where opportunities allow.
- To contribute to Fusion in accordance with the objectives of the University's Strategic Plan.

Education

- To demonstrate established/sustained evidence of educational delivery and good practice as defined in the Academic Career Framework.
- To make an established contribution, both as an individual and as part of a programme/framework team, to an enhanced student experience through educational enhancement activity as defined in the Academic Career Framework.
- To make an established contribution to curriculum innovation and use educational technology actively and effectively as defined in the Academic Career Framework.
- To make an established contribution to education within own discipline through both internal and external academic citizenship activities as defined in the Academic Career Framework.

Research

- To possess an established body of published work and/or artefacts relevant to own discipline both in terms of type and volume as defined in the Academic Career Framework.
- To demonstrate an established track record, relevant to discipline norms, of external RKE bids as defined in the Academic Career Framework.
- To demonstrate an established track record of post-graduate supervision as defined in the Academic Career Framework.
- To make a contribution to research within own discipline through both internal and external academic citizenship activities as defined in the Academic Career Framework.

Professional Practice

- To make an established contribution to professional practice in own discipline at a national level through a programme of personal self-development as defined in the Academic Career Framework.
- To make an established contribution to professional practice in own discipline through engagement and thought leadership with business, industry and professional and governmental bodies at a national level as defined in the Academic Career Framework.
- To disseminate research, academic learning or appropriate critical comment to external stakeholders at a regional/national level as defined in the Academic Career Framework.
- To make an established contribution to the organisation of professional practice activity within Bournemouth University as defined in the Academic Career Framework.

Other in relation to main responsibilities above

- Lead major activities and/or procedures in the Faculty. Participate in financial monitoring and control as required.
- Maintain personal and professional development in line with agreed appraisal and development programme to enhance knowledge and contribution to relevant activities.
- Conduct academic staff appraisals as appropriate.

Information Governance Responsibilities

Data User

- i. Comply with the associated data protection, information security, information management and information technology regulations, policies, processes and procedures.

Safeguarding and Regulated Activity

If the role involves engaging in regulated activity relevant to vulnerable groups including children and disabled adults, it is an [offence to apply for](#) and perform the role, if a person is bared from engaging in regulated activity. Further information is available in BU's [Safeguarding Policy](#) and Suitability Statement on the Recruitment and Employment of Ex-offenders

Additional Information

NB:

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

BU is an equal opportunities employer which values a diverse workforce. The post holder must at all times carry out their responsibilities with due regard to the University's Dignity, Diversity and Equality Policy Statement.

Our highly skilled and creative workforce is comprised of individuals drawn from a broad cross section of the globe, and who reflect a variety of backgrounds, talents, perspectives and experiences to build our global learning community. Through fused activity, the postholder must have an understanding of and commitment to promoting a global outlook.

All employees have an obligation to be aware of and comply with the Universities Sustainability Policy, Carbon Management Plan and associated documents, and to ensure that whilst at work that they demonstrate the adoption of sustainable habits or practices and carry out their day-to-day activities in an environmentally responsible manner.

March 2023

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SELECTION CRITERIA	Essential / Desirable
Knowledge (including experience & qualifications)	
Expertise in subject area –a Doctorate in a relevant area	E
Relevant teaching qualification (e.g. Higher Education Academy (HEA) Practitioner or equivalent) or significant teaching experience with a commitment to achieving the required Professional Standards for Teaching.	E
Growing reputation in own discipline for excellence in learning and teaching, research and/or professional practice activities.	E
Familiar with current developments in research with ability to identify appropriate research options, methods and theoretical perspectives. Knowledge of best practice in research methodology.	E
Research active with clear evidence of published work and/or artefacts.	E
Knowledge of relevant sector and organisations including potential for collaboration, professional practice activities and sources of funding.	E
Experience in administrating programmes and procedures.	E
Evidence of effective leadership of staff, programmes and/or projects as appropriate.	E
Wide knowledge of best practice in learning and teaching approaches and techniques.	E
Knowledge of national policies and expectations relating to relevant developments in H.E.	E
Knowledge of sources of industry funding and income and ability to exert influence over funding decision-makers and likely consultancy opportunities.	E
Sustained reputation in own discipline.	E
Skills	
Ability to use a mix of whole group, small group and individual learning and teaching methods as appropriate.	E
Ability to use a variety of suitable assessment techniques.	E
Ability to provide effective and sympathetic guidance, support, supervision and assessment of students.	E
Highly developed communication and interpersonal skills enabling effective interaction internally and externally.	E
Effective leadership and team-working skills.	E
Project planning and management skills.	E
Mentorship skills with ability to coach colleagues in education, professional practice, research, and the use of a range of learning and teaching techniques.	E
Attributes	
Ability to develop and deliver proposals and applications/bids for external funding.	E
Ability to improve efficiency and effectiveness in areas of responsibility.	E
Ability to identify promising areas for funded research which will extend the boundaries of knowledge.	E
Ability to plan, co-ordinate and effectively control a range of activities.	E
Act as role model in relevant field(s).	E
Willingness to engage in the development of campus life.	E
Commitment to promoting and achieving University strategic objectives and targets.	E