**Role Description**

**Post/Job Title: Student Inclusive Curriculum Reviewer**

**Ref:**

**Location: Any University location**

**Reporting to: Inclusive Curriculum Evaluation Project Team**

**Hours: 4 days (approximately 30 hours) to be worked flexibly for the duration of the** **Inclusive Curriculum Evaluation Project. Potential extension beyond this date.**

**Pay: £300**

**Job Purpose**

This role is part of wider activity to address inequality and particularly the Ethnicity Degree Awarding Gap at BU. It aligns with our commitments in BU’s Access and Participation Plan. The aim is to review and improve the inclusivity of the curriculum at BU, with a focus on ethnicity.

As a student reviewer you will provide a student perspective on the inclusivity of BU’s curriculum, particularly in relation to race and ethnicity, by reviewing and exploring the experience of students on selected programmes, then sharing your feedback. This is an opportunity to enhance the curriculum for yourself and your peers and to shape the future of BU’s learning experience.

You will have the opportunity to work in partnership with Academic members of staff and other student reviewers to develop this innovative project.

**Main Responsibilities**

1. To attend training specific to inclusive curriculum and to this role.
2. To complete an initial review of programmes by considering material on Brightspace and through attendance at lectures or seminars.
3. To explore more deeply and collate the student experience of programmes through focus groups, supported by the project team and other student reviewers.
4. To complete a written template-based report detailing your feedback and discuss this in a meeting with the Project team.
5. To work with the project team to promote, enhance and refine this model for wider roll out across BU.

**Contacts**

**Internal:** BU students and staff

**Key Selection Criteria**

|  |  |
| --- | --- |
| **This student staff vacancy is open to current students at BU.**  **Qualifications:**  Current student at BU looking to enhance their experience (E)  Home funding status (D)  Currently studying at L5 or L6 (D)  **Knowledge and Experience:**  Good knowledge and understanding of the Undergraduate student experience at BU (E)  Experience of representing students’ views within the university (D)  Experience of working in small groups (D)  **Skills:**  A high level of objectivity when contributing to discussions (E)  A strong professional approach to work (E)  Excellent written and verbal communications skills (E)  The ability to put forward and evidence a point of view (E)  The ability to self-motivate and work thoroughly as required (E)  The ability to work effectively as part of a team and independently (E)  The ability to understand, value and respect different perspectives (E)  Excellent time management skills (E)  **Attributes:**  Very reliable and trustworthy (E)  Enthusiasm for enhancing the academic and wider student experience at BU (E)  Desire to eradicate inequality and attainment gaps in Higher Education and at BU (E)  Ability to see things through to completion to a high standard (E)  Resilience to work through potential obstacles to achieve success. (D)  Approachable, positive and communicative. (E) | *Qualifications, knowledge, skills and similar attributes that are either essential (E) or desirable (D) in a candidate.* |

**Skills you can expect to enhance**

**Analysis and evaluation** – Skill developed through critically reviewing and evaluating curriculum materials

**Research skills** – Training and experience in focus group facilitation.

**Communication (verbal/written)** – Skill developed through participating in face-to-face meetings with your fellow student curriculum reviewers and academic staff

**Critical Feedback** – Skill developed through training for the role and first-hand experience of delivering critical feedback

**Teamwork** – Skill developed through working in partnership with your fellow student reviewers and academic members of staff.

We particularly welcome applications from students who self-identify as from minoritized communities or the Global Majority.