



Bournemouth  
University



Please note: The detail, dates and fees stated around the UCAS applications process are correct at the time of delivery (Summer 2023) and may be subject to change.

# UCAS Applications

for undergraduate students joining us in 2023 and  
2024

#BUOpenDay  
#BelongAtBU

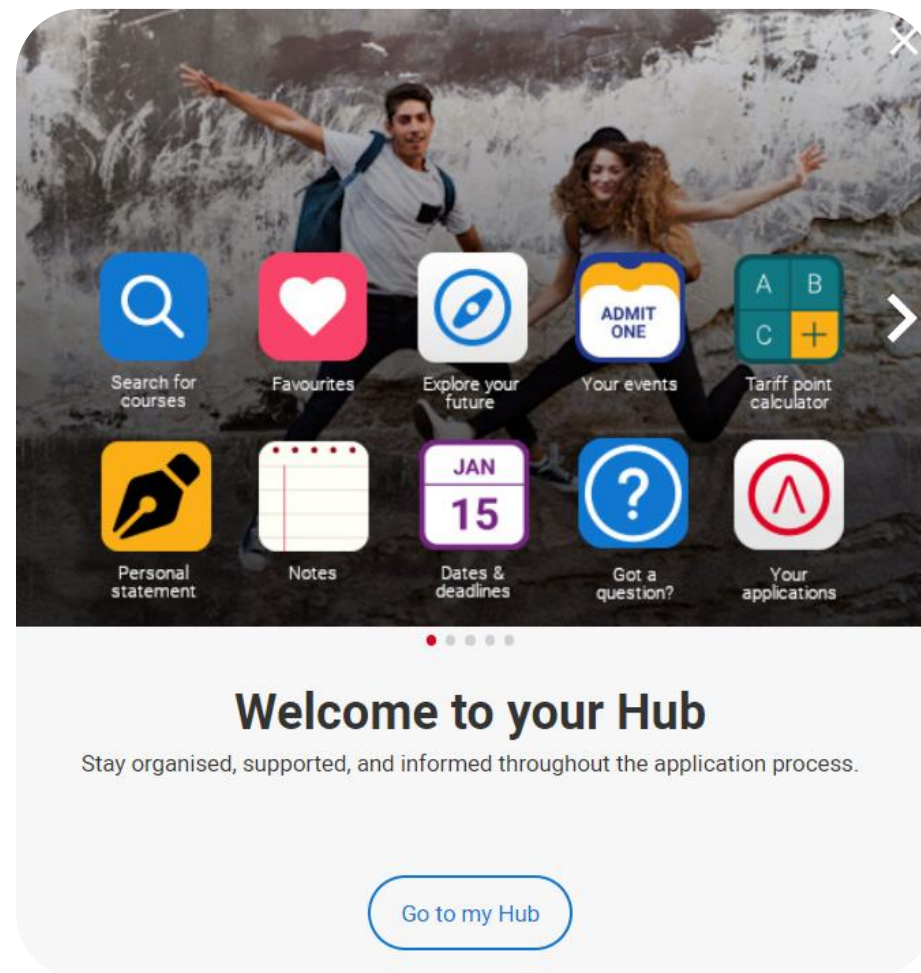


At the heart of  
connecting people  
to higher education

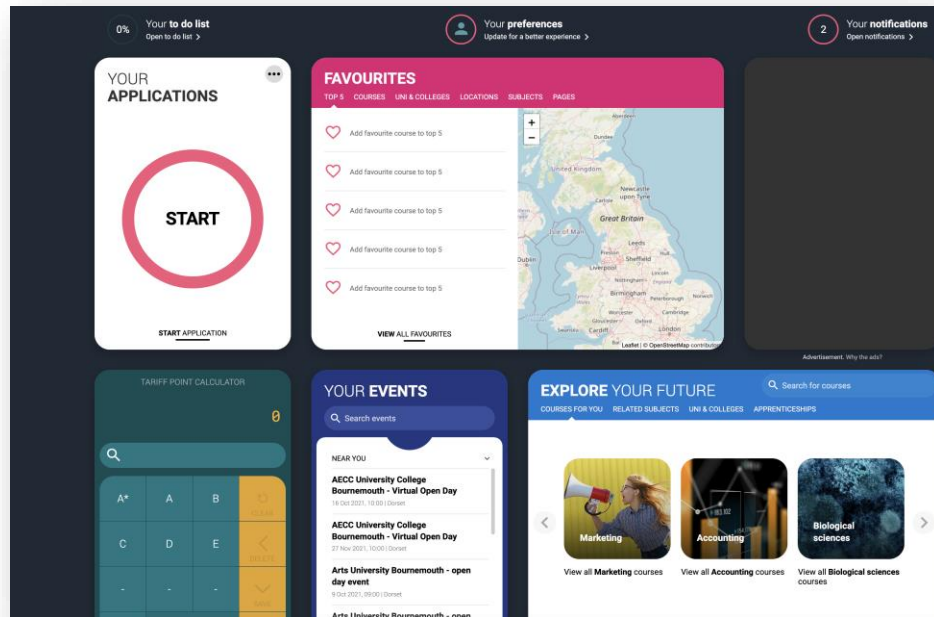
- All applications for Undergraduate courses in the UK go through UCAS
- Universities and Colleges Admissions Service

**[www.ucas.com](http://www.ucas.com)**

Where possible, apply using your personal email address rather than a school/college one



Your personalised hub for organising everything including your application in one place

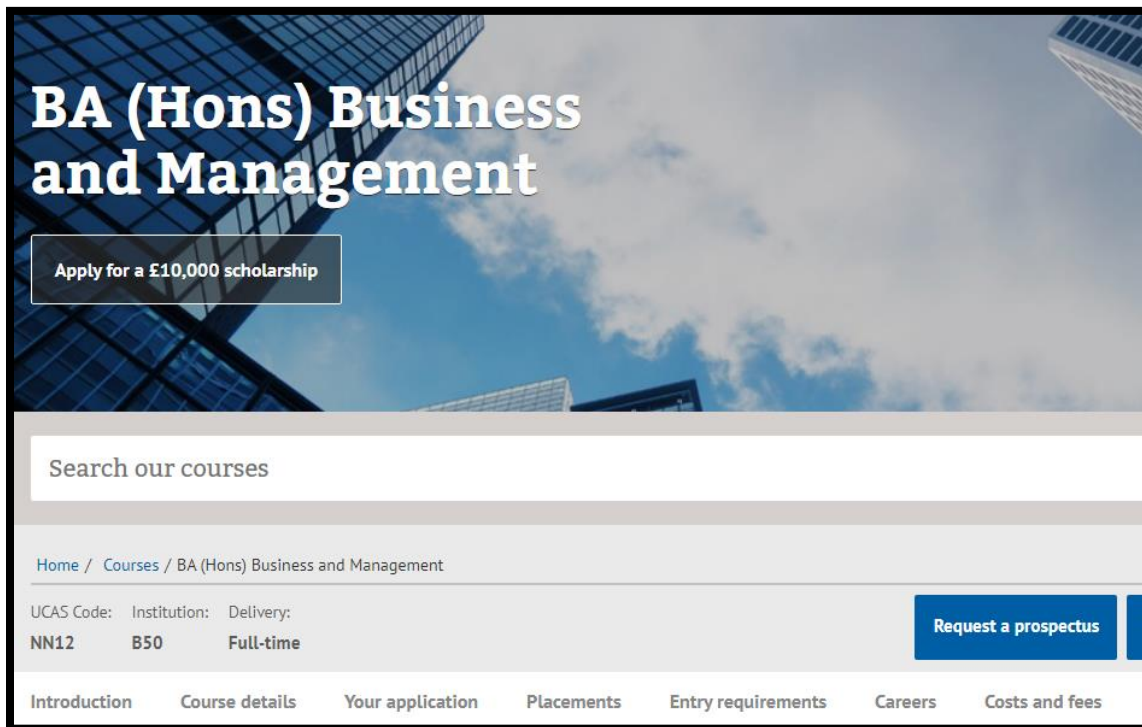




# Where to search for information

## BU website

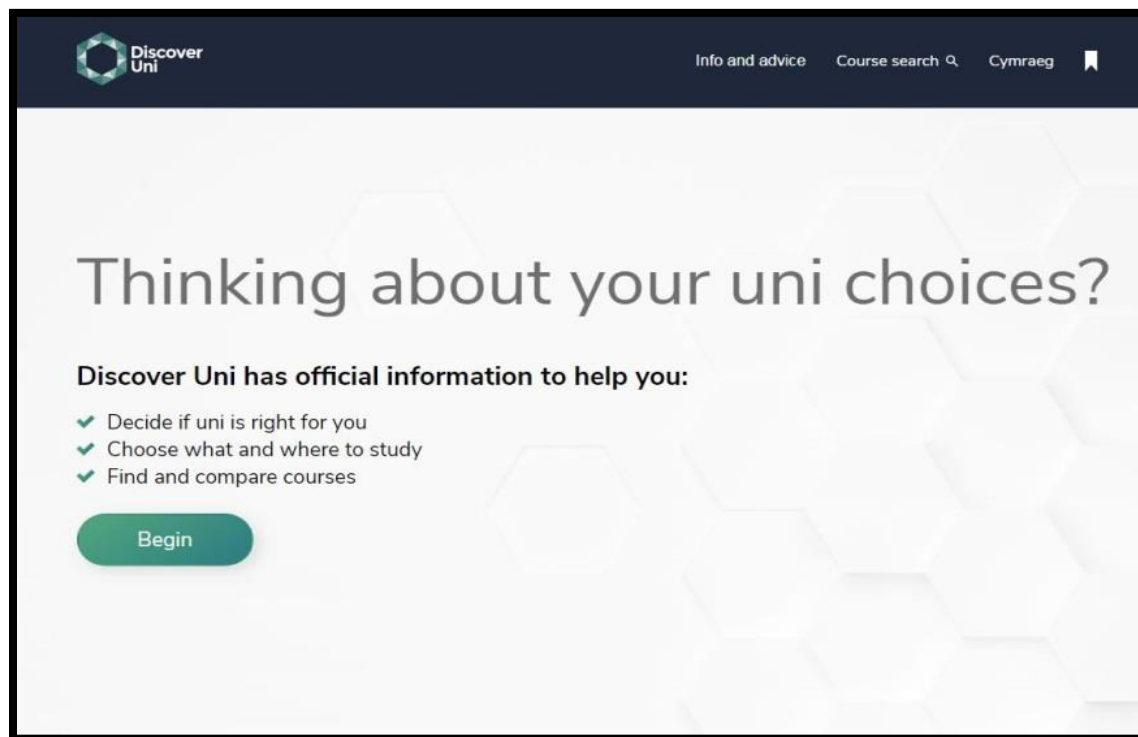
For detailed course information, accreditations, placement and employability detail, fees and essential information.



The screenshot shows the BU website for the BA (Hons) Business and Management course. The header features the course title in large white text over a background image of modern buildings. Below the title is a button that says "Apply for a £10,000 scholarship". A search bar with the placeholder text "Search our courses" is visible. Below the search bar, the breadcrumb trail reads "Home / Courses / BA (Hons) Business and Management". Further down, there are fields for "UCAS Code: NN12", "Institution: B50", and "Delivery: Full-time". A blue button labeled "Request a prospectus" is positioned to the right of these fields. At the bottom, a navigation menu includes links for "Introduction", "Course details", "Your application", "Placements", "Entry requirements", "Careers", and "Costs and fees".

## Discover Uni

Key metrics around satisfaction, employment and average costs to compare courses and providers.



The screenshot shows the Discover Uni website. The header includes the Discover Uni logo and navigation links for "Info and advice", "Course search", and "Cymraeg". The main heading is "Thinking about your uni choices?". Below this, a section titled "Discover Uni has official information to help you:" lists three bullet points: "✓ Decide if uni is right for you", "✓ Choose what and where to study", and "✓ Find and compare courses". A green "Begin" button is located below the list. The background features a subtle hexagonal pattern.

# Choosing the right place and course for you

- **Location** large city, small town, coastal or the countryside
- **Size** some have more than 20,000 students, the smallest have only a few thousand
- **Living costs** accommodation, transport and food can vary enormously
- **Assessment methods** what is the balance of coursework, exams, groups work
- **Student placements** where will these be, for how long
- **Entry requirements** are there required subjects and/or
  - minimum grades, maths and English GCSE requirements

**Required subject:**  
Part of the entry requirement – you must be studying one of these

# Entry Requirements

Our offer will be based on our **tariff points range**, meaning **flexibility** about your grades.

You will need to have a minimum of 2 A-levels or equivalent. We will also consider additional study, such as the Extended Project Qualification. General Studies is usually excluded from our offer.

BTEC Nationals/Cambridge Technicals				T-levels	Tariff points	AS-level	A-level	International Baccalaureate Higher Level Certificate <sup>2</sup>	Extended Project Qualification
Extended Certificate	Foundation/ Subsidiary Diploma <sup>1</sup>	Diploma	Extended Diploma						
			D*D*D*	Distinction*	168				
			D*D*D		160				
			D*DD		152				
			DDD	Distinction	144				
			DDM		128				
				Merit	120				
		D*D*	DMM		112				
		D*D			104				
		DD	MMM	Pass (or above)	96				
	D*D*				84				
		DM	MMP		80				
	D*D				78				
	DD			Pass (D or E)	72				
		MM	MPP		64				
	DM				60				
D*					56		A*	H7	
D	MM	MP	PPP		48		A	H6	
					40		B		
	MP				36				
M		PP			32		C	H5	
					28				A*
	PP				24		D	H4	A
					20	A			B
P					16	B	E		C
					12	C		H3	D
					10	D			
					8				E
					6	E			

- Initial year of study prior to progressing onto the first year of one of our eligible degrees
- Right for you if:
  - You don't have the right qualifications for a full degree
  - You have the qualifications but not ready for degree-level study yet
  - You are returning to study after a gap

## Subject areas:

- Business & Management
- Creative Industries
- Engineering
- Media & Communication
- **Science**
- Technology

## Entry requirements:

- 48-72 UCAS tariff points

# The Application Process – 2023 entry

Register on **UCAS Hub**

**Research** your options

Make your **application**

- **Personal details**
- **Qualifications (achieved and predicted)**
- **Personal statement**
- **Teacher or Individual reference**

Institutions and Providers will consider the application

They will make a decision to

- **Offer**  
(Conditional/Unconditional)
- **Interview** (other selection measures)
- **Reject**

You will make your final decisions

- **Firm**
- **Insurance**
- **Decline remaining choices**

Your results are considered

- **Confirm**
- **Reject**

**Submit application from 6 Sept 2022**

Applications to Oxford & Cambridge  
15 Oct

**Get your application in by 25 Jan 2023**

UCAS Extra opens  
23 Feb 2023

You can still apply late up until  
30 Jun 2023

**Receive university decisions by 18 May 2023**  
if you applied by 25 January

**Make your firm & insurance choice by 8 June**  
if you received all your decisions by 18 May

**Confirmation & Clearing (from early July) Mid-Aug**

Application cycle formally closes  
30 Jun

All remaining applications through  
**Clearing**



# The Application Process – 2024 entry

Register on **UCAS Hub**  
**Research** your options  
Make your **application**

- **Personal details**
- **Qualifications (achieved and predicted)**
- **Personal statement**
- **Teacher or Individual reference**

Institutions and Providers will  
consider the application  
They will make a decision to

- **Offer**  
(Conditional/Unconditional)
- **Interview** (other selection  
measures)
- **Reject**

You will make  
your final  
decisions

- **Firm**
- **Insurance**
- **Decline**  
remaining  
choices

Your results  
are  
considered

- **Confirm**
- **Reject**

**Submit  
application from  
5 Sept 2023**

Applications to  
Oxford &  
Cambridge  
15 Oct

**Get your  
application in by  
31 Jan 2024**

UCAS Extra  
opens  
28 Feb 2024

You can still  
apply late up  
until  
30 Jun 2024

**Receive  
university  
decisions by  
1 May 2024**

if you applied by 31 January

**Make your firm &  
insurance  
choice by  
29 May 2024**

if you receive all your decisions by  
1 May

**Confirmation &  
Clearing  
(from early July)  
Mid-Aug**

Application  
cycle formally  
closes  
30 Jun

All remaining  
applications  
through  
Clearing

# Making the application

- **Maximum of 5 choices**
- Choice restrictions in specific subject areas
  - Medicine, Veterinary, Dentistry – max 4
  - Oxford or Cambridge
- Simultaneous consideration, but with ‘invisibility’ from your other choices
- Codes (Institution, Course, Campus) - get them right
  - Bournemouth University – B50
  - Business and Management – NN12
- Campus code not required for BU

2023 entry

**£22.50**

Single application

**£27**

Multiple courses

2024 entry

**£27.50**

# Making the application



- Personal details
- Contact and residency details
- Nationality details
- Supporting information
- English language skills
- Finance and funding
- Diversity and inclusion\*
- More about you

\* (for students with a UK home address)

### Profile

**Personal details >**  
Name, age, title, and gender  
☒ Section complete

**Contact & residency details >**  
Address, email, telephone, and where you live  
☐ Start this section

**Nationality details >**  
Country and nationality details  
☐ Start this section

**Supporting information >**  
☐ Section in progress

**English language skills >**  
Is English your first language?  
☐ Start this section

**Finance & funding >**  
Tell us how you'll fund your study  
☐ Section in progress

**Diversity & inclusion >**  
Only shared with a provider once you have a place or your application is archived  
☐ Start this section

**More about you >**  
Tell us about any circumstances that you might need support for during your studies  
☐ Start this section

# Making the application



- **Education**
- Employment
- Extra activities\*
- Choices
- Education
- Employment
- **Personal statement**

## Nominated access:

You can nominate someone to discuss your application on your behalf

A screenshot of the UCAS application progress interface. The background is dark blue. At the top, the word 'Experience' is written in white. Below it, there are three white boxes. The first box is titled 'Education >' and contains the text 'Your qualifications and periods of study'. Below this box is a blue bar with a white circle and the text 'Section in progress'. The second box is titled 'Employment >' and contains the text 'Employment, paid or unpaid, or volunteer work'. Below this box is a green bar with a white checkmark and the text 'Section complete'. The third box is titled 'Extra activities >' and contains the text 'Activities you have attended in preparation for higher education'. Below this box is a blue bar with a white circle and the text 'Start this section'. Below the 'Experience' section, the word 'Personal Statement' is written in white. Below it, there is a white box titled 'Personal statement >' containing the text 'Why do you want to study this subject?'. Below this box is a blue bar with a white circle and the text 'Start this section'.



## Applying from a school, college or centre

- Enter your 'buzzword'
- View and tracking permission
- Reference provided
- Submission of application to UCAS on your behalf

## Not applying from a school, college or centre

- Provide an academic or professional reference
- Check they are happy to be a referee and add their details to your application
- UCAS will share a link and password to your referee to complete online

Are you applying from a school, college, or centre?

Yes No

Select Yes here.

START >

For NHS courses you will need to provide a second reference, this is not sent with your UCAS application

- **Occupational Health Checks:**

Questionnaire which needs to be completed fully and honestly. Confidential process and assessed individually.

- **Disclosure Barring Service (DBS)**

### **Enhanced Disclosure:**

Essential that you are open and honest about any previous convictions, even if they are 'spent'



## Personal statements – content to include

**D**etermination

**R**esilience

**I**nsight

**V**alues

**E**xperience





## Determination

- A clear reason and motivation for applying to the course
- Your enthusiasm for the subject area
- Your career plans and future employment opportunities

## Resilience

- An ability to cope with the demands of study
- Evidence of your strong organisational skills
- Your ability to work under pressure
- Your ability to work independently





# Personal statements

## Insight

- A clear insight into the subject area/profession and an ability to reflect on any research undertaken
- Relevant professionals you have spoken to
- Reading you have undertaken
- Lectures/talks you have attended

## Values

- An understanding of the values and skills required by the course/profession
- Your ability to problem solve and work in a team
- Your strong communication skills
- How you share the NHS values

### NHS values

- Working together for patients
- Respect and dignity
- Commitment to quality of care
- Compassion
- Improving lives
- Everyone counts

# Personal statements

## Experience

- An ability to reflect on learning from relevant experiences
- What relevant experience you have, including:
  - Shadowing
  - Caring for a family member/friend
  - Volunteering experience

## Any insights into:

- The field of practice you are interested in
- What it is like to work in an operating department/ambulance/first response environment, or social work/social care capacity or
- The role of a Midwife



# Personal statements - final thoughts

- Structure your points
  - A – activity, ability or achievement
  - B – benefit – what have you learnt
  - C – how is this relevant to the course
- Check spelling and grammar
- Be explicit about your skills and qualities
- Seek others' opinions and advice
- Don't be untruthful!
- Don't include details specific to one of your five choices
- Conclusion

**47** lines

OR

**4,000**  
characters

**Good  
luck!**

# How we'll assess your application

We will make you an offer that's tailored to you and your application and will look at more than just your academic performance when making you an offer and deciding whether to accept you on the course.

Depending on the course you apply for we'll look at:

- your **grades** and other **academic** experience
- work and other **experience**
- **Personal statement**
- Your performance at **an interview/selection** test
- An academic/professional **reference** (Health & Social Care courses only)

## AccessBU

If you don't have traditional qualifications, or are unable to meet the entry requirements, we may be able to make you an offer through AccessBU if you meet certain criteria e.g. you have been in care or live in an area where fewer people typically progress to Higher Education. **Your offer may be one grade below the published tariff.**

[www.bournemouth.ac.uk/accessbu](http://www.bournemouth.ac.uk/accessbu)



# Interviews

## If you are applying for:

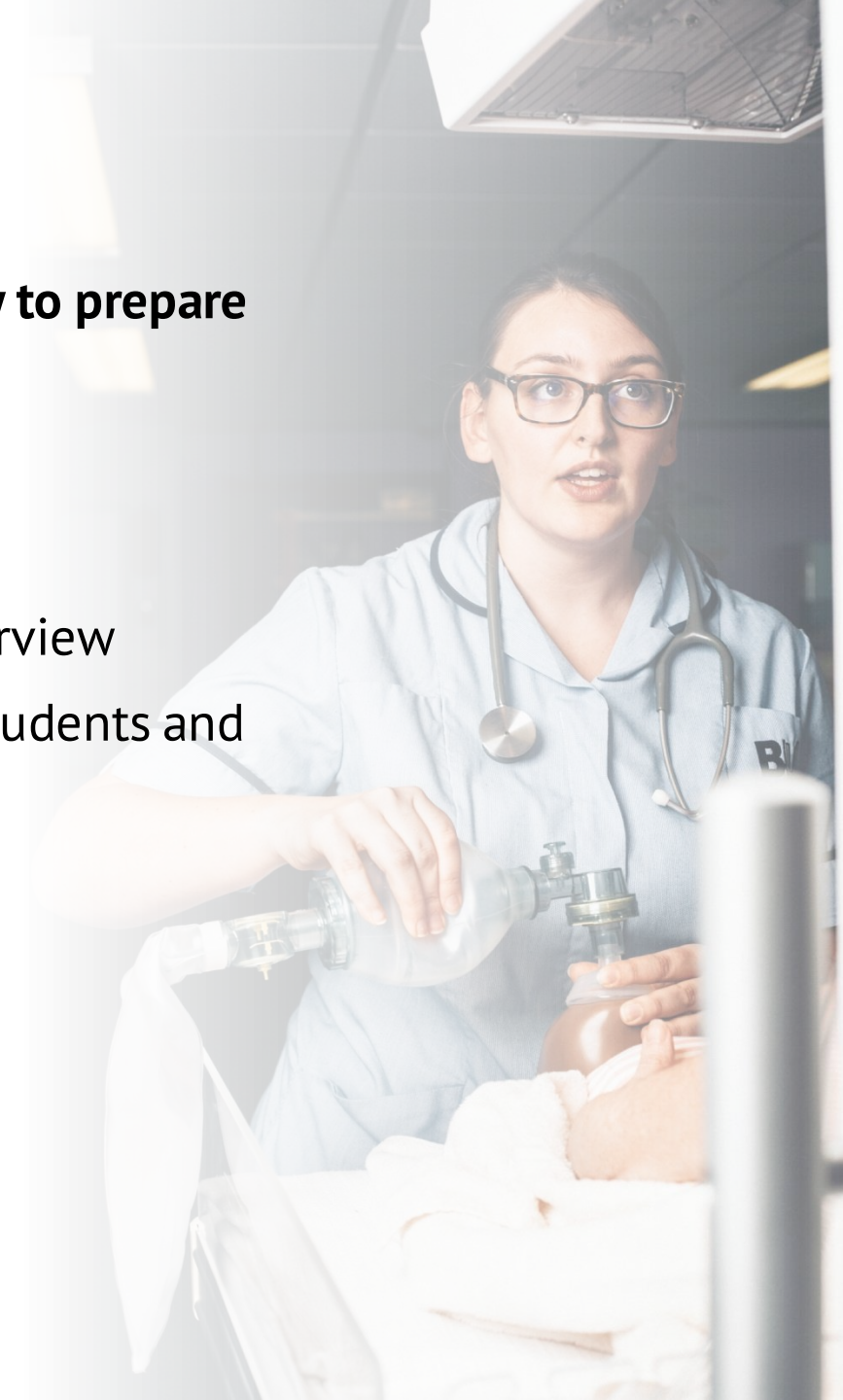
- Nursing
- Midwifery
- Operating Department Practice
- Paramedic Science
- Social Work

You will be required to attend a virtual interview.

## What to expect and how to prepare for your interview:

- Course talks
- Online individual interview
- Live Q&A chat with students and staff
- Virtual tours

For more info and interview preparation tips visit:  
[www.bournemouth.ac.uk/your-bu-interview](http://www.bournemouth.ac.uk/your-bu-interview)



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## Important skills and qualities

Approachable

**Care**

**Commitment**

**Communication**

**Compassion**

**Competence**

Computer Literacy

Confidence

**Courage**

Efficiency

Empathy

Helpful

Independence

Listening

Managing others

Organisation

Problem solving

Proactive

Presenting

Responsibility

Self-expression

Self-motivation

Teamwork

Using initiative

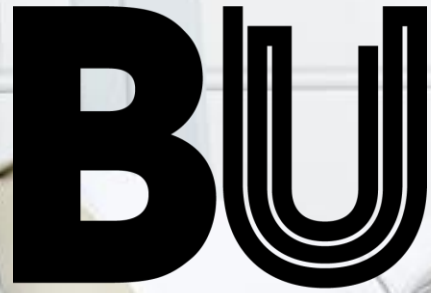
Working Independently



# MAKE US **YOUR** UNI

Register your interest in Clearing:  
[www.bournemouth.ac.uk/clearing](http://www.bournemouth.ac.uk/clearing)





**Bournemouth  
University**

## Contact us

01202 961916

[futurestudents@bmth.ac.uk](mailto:futurestudents@bmth.ac.uk)

The university has consulted the latest available information in the production of this presentation for delivery in **Summer 2023** but cannot be held liable for its accuracy.

The latest information can be found at [www.ucas.com](http://www.ucas.com)