

Participant Information Sheet

The title of the research project

“Inclusivity and Adversity in the Eurovision Song Content”

Invitation to take part

You are being invited to take part in a research project. Before you decide it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask us if there is anything that is not clear or if you would like more information. Take time to decide whether you wish to take part.

Who is organising/funding the research?

This project is funded by the British Academy/Leverhulme Small Research Grants, reference SRG 2223/231077

What is the purpose of the project?

The Eurovision Song Content is a global media event that takes place each year and a site of gay and transgender visibility and diversity. This project will explore LGBTQI+ communities experiences of Eurovision through surveys, interviews and observations that will examine attitudes, perceptions and practices that take place within the Eurovision environment. Given the growth in policy and media debate around the rights of minority individuals and communities, this research is designed to explore whether Eurovision can continue to be a site of intersectional inclusivity and LGBTQI+ citizenship for minority groups.

Why have I been invited?

You have been invited to take part because of your role in the organisation and/or delivery of Eurovision.

Do I have to take part?

It is up to you to decide whether or not to take part. If you do decide to take part, you will be given this information sheet to keep and be asked to sign a participant agreement form. We want you to understand what participation involves, before you make a decision on whether to participate.

If you or any family member have an on-going relationship with BU or the research team, e.g. as a member of staff, as student or other service user, your decision on whether to take part (or continue to take part) will not affect this relationship in any way.

Can I change my mind about taking part?

Yes, you can stop participating in study activities at any time and without giving a reason.

If I change my mind, what happens to my information?

After you decide to withdraw from the study, we will not collect any further information from or about you.

As regards to the information we have already collected before this point, your rights to access, change or move that information are limited. This is because we need to manage your information in specific ways in order for the research to be reliable and accurate. Further explanation about this is in the Personal Information section below (see section: How will my information be managed).

What would taking part involve?

You will be asked to take part in an interview in a location of your choosing, to discuss your experiences and activities in Eurovision.

Will I be reimbursed for taking part?

You will not be reimbursed for taking part in the interview.

What are the advantages and possible disadvantages or risks of taking part?

Whilst there are no immediate benefits to you for participating in the project, it is hoped that that the benefits of taking part in the interview will be to identify the extent to which our LGBTQI+ communities feel safe and included at Eurovision and to promote inclusive and diverse activities at and surrounding the event.

Whilst we do not anticipate any risks to you in taking part in this study, you may be identified in any publications and you need to consider whether that would expose you to risk or harm (see below, section: Will I be recorded, and how will the recorded media be used).

What type of information will be sought from me and why is the collection of this information relevant for achieving the research project's objectives?

You will be asked about your experiences of working within or at Eurovision, your involvement in its organisation and/or delivery and your impressions of Eurovision as a site of inclusivity.

Will I be recorded, and how will the recorded media be used?

The interview will be recorded. The audio recordings of the interview will be used only for analysis and the transcription of the recording(s) for illustration in conference presentations, papers, web pages, reports and lectures. No other use will be made of them without your written permission, and no one outside the project will be allowed access to the original recordings.

You will be asked to consider whether to have your name used in the outputs – this is entirely at your discretion. The nature of the research topic and the role you play in Eurovision may make it difficult to safeguard anonymity of your data, as you may be identified even if you choose not to use your name in the research outputs. Please consider to what extent you would like to be described in the outputs and discuss this with the researcher.

You will be asked if you consent to having a photo taken of you for use in the project and in the research outputs – this is optional and entirely at your discretion.

How will my information be managed?

Bournemouth University (BU) is the organisation with overall responsibility for this study and the Data Controller of your personal information, which means that we are responsible for looking after your information and using it appropriately. Research is a task that we perform in the public interest, as part of our core function as a university.

Undertaking this research study involves collecting and/or generating information about you. We manage research data strictly in accordance with:

- Ethical requirements; and
- Current data protection laws. These control use of information about identifiable individuals, but do not apply to anonymous research data: “anonymous” means that we have either removed or not collected any pieces of data or links to other data which identify a specific person as the subject or source of a research result.

BU’s [Research Participant Privacy Notice](#) sets out more information about how we fulfil our responsibilities as a data controller and about your rights as an individual under the data protection legislation. We ask you to read this Notice so that you can fully understand the basis on which we will process your personal information.

Research data will be used only for the purposes of the study or related uses identified in the Privacy Notice or this Information Sheet. To safeguard your rights in relation to your personal

information, we will use the minimum personally-identifiable information possible and control access to that data as described below.

Publication

You will not be able to be identified in any external reports or publications about the research without your specific consent. Otherwise your information will only be included in these materials in an anonymous form, i.e. you will not be identifiable. See Section B on the Participant Agreement Form.

Research results may be published in reports, journals, conference proceedings, web pages and other outputs related to Eurovision, during and after the duration of the project.

Security and access controls

BU will hold the information we collect about you in hard copy in a secure location and on a BU password protected secure network where held electronically.

Personal information which has not been anonymised will be accessed and used only by appropriate, authorised individuals and when this is necessary for the purposes of the research or another purpose identified in the Privacy Notice. This may include giving access to BU staff or others responsible for monitoring and/or audit of the study, who need to ensure that the research is complying with applicable regulations.

Sharing your personal information with third parties

As well as BU staff working on the research project, we may also need to share personal information in anonymised form with the funder.

Further use of your information

The information collected about you may be used to support other research projects in the future and access to it will not be restricted. You will not be able to be identified in the data without your specific consent. To enable this use, the data will be added to an appropriate research data repository such as BORDaR (BU's Data Repository): this is a central location where data is stored, which is accessible to the public.

Keeping your information if you withdraw from the study

If you withdraw from active participation in the study we will keep information which we have already collected from or about you, if this has on-going relevance or value to the study. This may include your personal identifiable information. As explained above, your legal rights to access, change, delete or move this information are limited as we need to manage your information in specific ways in order for the research to be reliable and accurate. However if you have concerns about how this will affect you personally, you can raise these with the research team when you withdraw from the study.

You can find out more about your rights in relation to your data and how to raise queries or complaints in our Privacy Notice.

Retention of research data

Project governance documentation, including copies of signed **participant agreements**: we keep this documentation for a long period after completion of the research, so that we have records of how we conducted the research and who took part. The only personal information in this documentation will be your name and signature, and we will not be able to link this to any anonymised research results.

Research results:

We will keep your personal information in identifiable form for a period of ten years after completion of the research study. Although published research outputs are anonymised, we need to retain underlying data collected for the study in a non-anonymised form to enable the research to be audited and/or to enable the research findings to be verified.

You can find more specific information about retention periods for personal information in our Privacy Notice.

We keep anonymised research data indefinitely, so that it can be used for other research as described above.

Contact for further information

If you have any questions or would like further information, please contact: Dr Jane Healy, Principal Academic, Department of Social Sciences and Social Work, Bournemouth University
Phone: 01202 966512 Email: jhealy@bournemouth.ac.uk

In case of complaints

Any concerns about the study should be directed to Professor Jane Murphy, Deputy Dean for Research & Professional Practice, Faculty of Health and Social Sciences, Bournemouth University by email to researchgovernance@bournemouth.ac.uk.

Finally

If you decide to take part, you will be given a copy of the information sheet and a signed participant agreement form to keep.

Thank you for considering taking part in this research project.