

**TeamBU Student Leadership Group  
Terms of Reference**

<p><b>Delegated Authority and Purpose</b></p>	<p>As part of our commitment to empowering the student voice, SportBU have created this group to give student leaders the opportunity to feedback, comment and help shape student sport at the university.</p>
<p><b>Main responsibilities</b></p>	<p><b>Main Purpose</b></p> <ol style="list-style-type: none"> <li>1. To improve the student experience</li> <li>2. To maximise the student sport offering</li> <li>3. To feedback and represent the student a voice</li> <li>4. To challenge and implement change</li> </ol> <p><b>Roles of the group:</b></p> <ul style="list-style-type: none"> <li>• To be the main student voice for TeamBU activities</li> <li>• To meet with senior SportBU staff on a regular basis</li> <li>• To provide feedback and shape the following events; <ul style="list-style-type: none"> <li>○ Welcome Weekend</li> <li>○ Team Photos</li> <li>○ Varsity</li> <li>○ Sports Ball</li> <li>○ Movember</li> <li>○ Brit Challenge</li> <li>○ Freshers Fair</li> <li>○ Trials/tasters</li> <li>○ Pre-Season</li> </ul> </li> <li>• To review code of conduct ahead of academic year</li> <li>• To disseminate information to the wider TeamBU student population</li> <li>• To share best practice within the student population</li> <li>• To help facilitate the TeamBU committee training at the start of the year</li> <li>• Help facilitate communications between sports and SportBU</li> <li>• Feedback on SportBU operations</li> </ul> <p><b>Chairperson and Vice Chairperson specific roles:</b></p> <ul style="list-style-type: none"> <li>• To act as BU student voting members in BUCS</li> <li>• To create a student group chat and feedback to those unavailable</li> <li>• To organise group meetings</li> <li>• To organise and facilitate student only meetings</li> </ul>
<p><b>Chair</b></p>	<p>Michael Barry, Assistant Head of Sport and Student Chairperson (nominated annually)</p>

<b>Management and Support</b>	Student Vice Chairperson Secretary		
<b>Membership</b>	<p><b>Expectation of members:</b></p> <ul style="list-style-type: none"> <li>• To positively contribute to the group</li> <li>• To attend meetings on a regular basis</li> <li>• To treat those in the group with respect</li> </ul> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>• 12 student members including; <ul style="list-style-type: none"> <li>○ 1 x Chairperson</li> <li>○ 1 x Vice Chairperson</li> </ul> </li> <li>• SportBU staff representatives including the Assistant Head of Sport and Programme Manager (Performance Sport)</li> <li>• Student members must hold a current senior leadership position with one of the TeamBU sports teams including; <ul style="list-style-type: none"> <li>○ Senior committee</li> <li>○ President or Vice-president</li> <li>○ Captain or vice-captain</li> </ul> </li> <li>• The group is only able to accommodate a maximum of one member from each sport's committee (where sports have two committees, we can accept two. For example, men's and womens lacrosse)</li> <li>• Members will be in post 1<sup>st</sup> August to the 31<sup>st</sup> July each academic year</li> </ul> <p><b>Application process:</b></p> <ul style="list-style-type: none"> <li>• Applications will be made available online in April/May ahead of the next academic year</li> <li>• The current group membership will meet after the deadline to review applications and select the membership</li> </ul>		
<b>Usual Number of Meetings</b>	Circa 12 meetings per year depending on group membership and availability		
<b>Reporting Line</b>	SportBU Management Team, Student Committees		
Date	April 2024	Version number:	1
Review cycle for terms of reference	Annual (March)	Review date	April 2025