

SECTION 1 - SPONSOR DETAILS - To be completed by Sponsor	
Purchase Order Number or Reference	
Full name of Sponsor (Organisation or Company Name)	
Sponsor Contact name (if different from above)	
Full postal address of Sponsor	
Line 1:	
Line 2:	
Line 3:	
Line 4:	
Postcode:	
Country:	
Sponsor Telephone number	
Total Tuition Fees (Sponsor and Student)	
Note: The sum of A + B (as below) £	
Tuition Fee Sponsor contribution	£ <input type="text"/> A
Tuition Fee Student (Payable immediately)	£ <input type="text"/> B
Sponsor Declaration	
I/We agree to be responsible for payment of tuition fee as detailed on this document. Payment will be made within 30 days of receipt of invoice.	
Signature:	<input type="text"/>
Name:	<input type="text"/>
Position:	<input type="text"/>
Date:	<input type="text"/>
Official company stamp	
<input type="text"/>	

SECTION 2 - STUDENT DETAILS - To be completed by Student	
Student Reference Number (7 digits)	
Course Details	
Student Name	
Full postal address of Student	
Line 1:	
Line 2:	
Line 3:	
Line 4:	
Postcode:	
Country:	
Student Telephone number	
Tuition Fee Student Contribution (B)	
If your sponsor is not paying your full fee, you will need to arrange payment. The following methods are available:	
Debit/Credit card, by calling 01202 961600 or	
In Person (with this form) at the Cash Office on Talbot Campus	
Student Declaration	
I accept that if my sponsor fails to pay the tuition fees by the due payment date, I will be liable for the payment of all outstanding amounts.	
Signature:	<input type="text"/>
Name:	<input type="text"/>
Date:	<input type="text"/>

The information provided on this form will be retained by Bournemouth University on our Finance database, in addition to your student record in our Students database, where the data will be held indefinitely. Originals are kept with student filing and held up to six years. The data will not be disclosed to any organisation not associated with the University.

Please return your completed form by post to:
Bournemouth University, Finance and Performance, Melbury House, 2nd Floor, 1-3 Oxford Road, Bournemouth, BH8 8ES
by email to fees@bournemouth.ac.uk or hand in at the Cash Office at Talbot Campus.

If you are considering returning your form by email then please visit our returning forms webpage (www.bournemouth.ac.uk/return-forms) to find out more about how to encrypt your form before emailing it.

Any questions or queries, please either email fees@bournemouth.ac.uk or telephone our helpline number 01202 961600

Alternative formats are available on request: formats@bournemouth.ac.uk