

## Retail Week Registration Instructions for BU Students and Staff

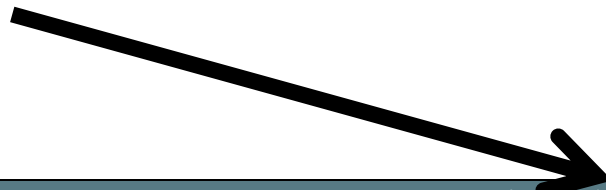
June 2014

1. Go to [www.retail-week.com](http://www.retail-week.com) using a PC on campus at BU.

**You must use a PC on campus at BU for this one off registration process**

**If you try to register on your own computer off campus you will not gain full access to Retail Week**

2. Click on 'Register' (top right of screen)



FAQs | Contact us | Events | Marketing & Advertising Solutions | Jobs | Resource Centre | Retail Week Knowledge Bank | Subscribe | Register | Sign in

Voyager 7S  
Smarter Retail Property Management  
Click or call: 01908 308400

YARDI

This is a  
**RetailWeek**

**RetailWeek**

John Ryan  
There is room for a new look Netto in the UK

Browse company A-Z

Home | Sectors | Topics | Companies | City & Finance | Innovation | Technology | Property | Multichannel | People | Stores | Comment | Subscribe

Hot Topics: Co-op | Poundland | AO.com | Sainsbury's | McColl's | Amazon | Tesco | John Lewis

Latest news & analysis

- A registration form will load, enter & select details.
- See next page for full step by step instructions to help you complete this process quickly, showing you the correct options to choose
- **You must register using your BU email address**

**\*\*\* You only need to register once for academic year 2014/15 \*\*\***

3. Enter & select details in registration form. Red starred boxes are compulsory (4 – 21).

## Register

Free registration allows you to view selected content, receive our daily and breaking news alerts and sign up for our sector newsletters. Plus you can add comments to stories, save content to your library and build your profile.

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### CREATE AN ACCOUNT

\* Required Fields.

Email address  Why do we need this? \*

Password

Confirm password  (Five character minimum) \*

User Name  \*

Remember me on this computer

**4. Enter your BU email address**

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### PERSONAL INFORMATION

\* Required Fields.

Title  \*

First name

Last name

Telephone

Country  \*

Job Function  \*

Job Level  \*

Company Name  \*

Organisation Type  \*

Main Organisation Activity  \*

No of Employees  \*

Annual Purchasing Budget  \*

Buying Decisions  \*

**5. Create your password**

**6. Create your username (e.g. use your BU username)**

**7. Select title e.g. Mr/Miss/Dr**

**8. Enter your name**

**9. Do not enter your phone number, no need to enter that**

**10. Country: select United Kingdom**

**11. Job Function: select Student OR Academic/Lecturer as appropriate**

**12. Job Level: select Other/NA**

**13. Company Name: enter Bournemouth University**

**14. Organisation Type: select Education**

**15. Main Organisation: select University**

**16. No of Employees: select 1001 to 5000**

**17. Annual Purchasing Budget: select none**

**18. Buying Decisions: select No purchasing responsibility**

We aim to provide relevant information for you and your team. Please indicate if you don't want to receive offers:

about conferences, awards and other services offered by Retail Week

from EMAP Publishing Ltd, owner of Retail Week

from other relevant events, print and media brands in Top Right Group, owner of EMAP

Finally, please tick here to receive information and offers from carefully selected third parties

Human Test What are the second and sixth letters of the word: FURNITURE

You do not have to type capital letters - this test is not case sensitive. Please avoid typing a space between the letters as this will cause the test to fail.

**19. Click in the 4 boxes, otherwise you will receive marketing emails**

**20. Complete 'Human test'**

I agree to the Retail Week Terms and Conditions. By submitting your information you agree to our cookies policy

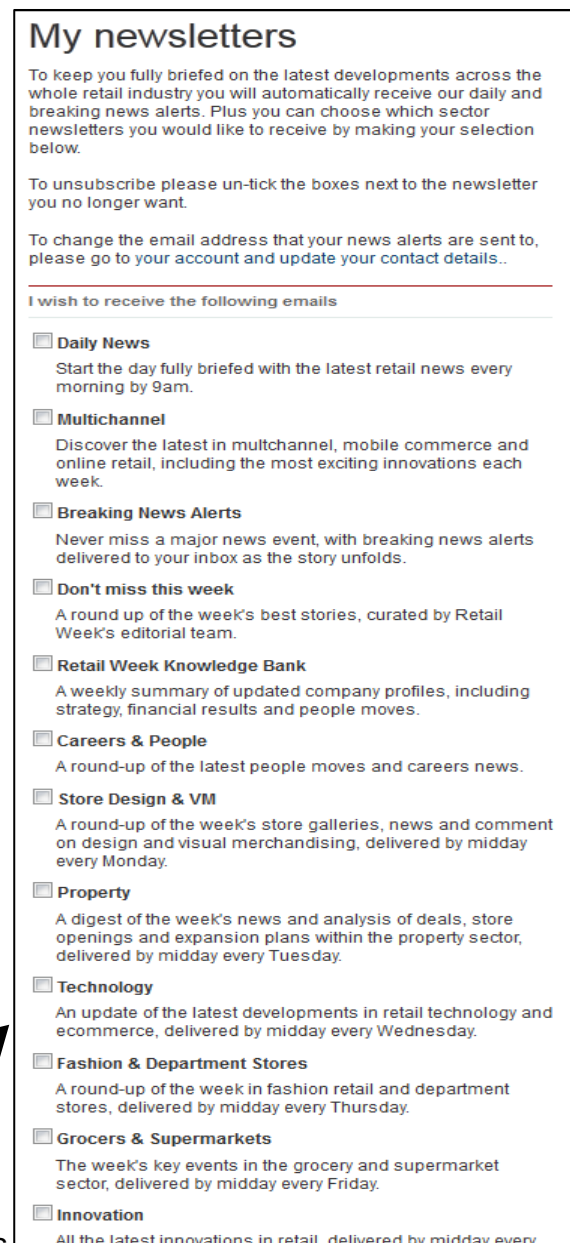
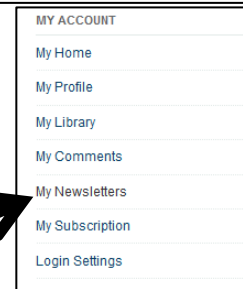
**Register**

**21. Click in Terms and Conditions box, then click Register**

22. Receive an email confirming registration is complete – check your BU email account.
23. When you have registered and you are signed into Retail Week, go to the top right corner and hover the mouse / click on your username in red to make a drop down menu list appear.



23. On that drop down menu list choose 'My newsletters'



24. To receive email newsletters, click on (tick) boxes

## 25. You have access Retail Week articles and the Knowledge Bank

FAQs | Contact us | Events | Marketing & Advertising Solutions | Jobs | Resource Centre | **Retail Week Knowledge Bank** | My newsletters | BU Library

**LTS** RETAIL UK  
5000 stores auf den PUNKT gebracht  
ENHANCE YOUR STORE WITH LIGHT

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Download on the App Store  
GET IT ON Google play

**RetailWeek**  
George MacDonald  
Much rides on Netto and Sainsbury's tie-up

Home | Sectors | Topics | Companies | City & Finance | Innovation | Technology | Property | Multichannel | People | Stores | Comment | Subscribe

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**RetailWeek KNOWLEDGE BANK**  
brought to you by **RetailWeek**

Retail Week Knowledge Bank is a treasure trove of retailer data only available to Retail Week subscribers

Contact us | About us | FAQ | Watch demo

Search for a company  
 **SEARCH**

HOME | SEARCH | SCREENING TOOL

Retail Week Knowledge Bank is a fully searchable database of the top 200 UK retailers

**Company Analysis**  
Each company's profile consists of commentary and analysis, and data. Insight includes: company overview, past and recent activities, top decision makers, financials, store and employee data, strategy and e-commerce analysis.  
Select a Company  **GO**

**Sector Screening Tool**  
Use this search function to build custom tables to compare companies of your choice. Compare and analyse companies using metrics including: date, sales, profit, operating margin. Download your data with Excel.  
Click here to start creating your table » **GO**

**Demo**  
A fully searchable database of the top 200 UK retailers

**Recently Updated Companies**

Company	Sector	Update date	Comments
Slaters	Clothing, Specialist menswear	24/06/2013	With womenswear being phased out from the beginning of this year, most of the stores have now reverted to their menswear specialism. The network has remained static at 23 stores since late-2012, the opening of the latest store in Reading - the company's first in five years - apparently

26. Watch 39 second demo video

27. Search for a retail company

### BU's subscription allows you to:

- Access the latest news, analysis and data anytime, anywhere you need it with the Retail Week App
- Keep up-to-date with all the crucial issues affecting your business with Retail-Week.com
- Understand the market in full and assess competitor strategies with Retail Week Knowledge Bank
- Get timely information and news on the move with Retail Week Mobile
- Receive in-depth news coverage and detailed insight each week with Retail Week Magazine

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